

**JYOTI NIVAS COLLEGE AUTONOMOUS
SYLLABUS FOR 2018 BATCH AND THEREAFTER**

Programme: B.Com LSM

Semester: V

Project Management

Course Code: 18BL505

No. of Hours: 60

COURSE OBJECTIVES:

- Implement general business concepts, practices, and tools to facilitate project success.
- Apply appropriate legal and ethical standards.
- Adapt project management practices to meet the needs of stakeholders from multiple sectors of the economy (i.e. consulting, government, arts, media, and charity organizations).
- Apply project management practices to the launch of new programs, initiatives, products, services, and events relative to the needs of stakeholders.
- Appraise the role of project management in organization change

LEARNING OUTCOMES:

- Manage the scope, cost, timing, and quality of the project, at all times focused on project success as defined by project stakeholders.
- Align the project to the organization's strategic plans and business justification throughout its lifecycle.
- Identify project goals, constraints, deliverables, performance criteria, control needs, and resource requirements in consultation with stakeholders.
- Implement project management knowledge, processes, lifecycle and the embodied concepts, tools and techniques in order to achieve project success.

UNIT 1:

10 HRS

Introduction to Project Management

Defining “project management”, Exploring opportunities in the project management field, Developing project management skills, Categorizing different types of projects, Understanding the difference between projects and programmes

UNIT 2:

10 HRS

Planning a Project

Planning a project, Identifying and delivering on your client’s priorities, Managing stakeholders, Developing a project management plan, RACI Matrix, Preventing ‘scope creep’, Assessing the feasibility of a project, Identifying and managing risks

UNIT 3:**10 HRS****Implementing a Project**

Entering into a contract, Managing a project, Setting up a project database, Creating an effective work schedule, Monitoring a project, Conducting effective meetings, Managing change, Addressing problems

UNIT 4:**15 HRS****Project Management Techniques**

Identifying organizational structures, Estimating costs and budgeting
Using critical path project management tools (WBS, Gantt chart, Project Network Diagram), Establishing the critical path, Tracking project milestones, Using the programme evaluation and review technique (PERT tool), Managing time, Controlling quality.

UNIT 5:**15 HRS****Business and Financial Issues**

Understanding the importance of a business case, Developing a business case, Identifying project costs, Calculating return on investment (ROI), Calculating a payback period,
Determining net present value (NPV), Identifying the life cycle of a project
Analyzing overall Project- Handing over a project, closing a project, Reviewing a project

Skill Development:

- Enable, motivate, and inspire the team to meet deliverables within project constraints by demonstrating commitment, expertise, confidence, genuine concern, and ability to help everyone solve challenges and achieve goals.
- Generate the right impact from specific audiences.
- Establish a collaborative culture for a unified goal.

BOOKS FOR REFERENCE:

1. Project Management- Desai-Appannaiah-Reddy- Vijendra- Himalaya Publishing House
2. Project Management, Seema Chopra HarmeetKaur – Kalyani Publishers.
3. M. C. Kuchal- Business Law.