

**JYOTI NIVAS COLLEGE AUTONOMOUS  
SYLLABUS FOR 2020 BATCH AND THEREAFTER**

**Programme: B.A.**

**Semester: VI**

**PUBLIC ADMINISTRATION - PAPER VII  
ISSUES IN PUBLIC ADMINISTRATION**

**Course Code: 18VIPA7**

**No. of Hours: 60**

**COURSE OBJECTIVES**

- To introduce significant issues in administration.
- To know role of Citizens in Administration.
- To understand policy formulation.

**LEARNING OUTCOMES:**

- Able to analyze Administrative control.
- Knowing the essence and significance of integrity in public service.
- knowledge to contribute for and critically evaluating public policies.
- Understanding the functioning of bureaucracy and Political executives.

**UNIT 1: ACCOUNTABILITY IN PUBLIC ADMINISTRATION**

**09 HRS**

- Parliamentary, Executive and Judicial Control over Administration.
- Citizen's Control over Administration.

**UNIT 2: INTEGRITY IN ADMINISTRATION**

**09 HRS**

- Means and Agencies for checking Corruption at Union and State Level
- Ethics in Administration.

**UNIT 3: EMERGING ISSUES**

**12 HRS**

- Governance and planning.
- Perspectives of good governance.
- Performance monitoring and evaluation system.

**UNIT 4: ISSUE AREAS**

**15 HRS**

- Political and Permanent Executive.
- Generalists verses Specialist in Administration.
- Coalition Government and Administrative Challenges.

**UNIT 5: PUBLIC POLICY**

**15 HRS**

- Meaning, Types and Significance of Public Policy.
- Public Policy Process in India.
- The Official Policy Makers and the Unofficial Participants.

**Assignment:** Individual assignment on any one topic of the syllabus.

## REFERENCES

1. Avasti and avasti. 2019. Indian Administration, Educational Publishers, Agra.
2. Chakrabarty, Bidyut. 2016, Indian Administration, Sage, New Delhi.
3. K. Arora, Ramesh and Goyal, Rajni. 2016. Indian Public Administration, New Age Int. New Delhi
4. Administration, Educational Publishers: Meerut.
5. Battacharya Mohit, 1987, Public Administration: Structure, Process and Behaviour, The World Press Pvt. Ltd., Calcutta.
6. Basu, Durga Das , 1987, Introduction to the Constitution of India, Twelfth Edition; Prentice Hall of India: New Delhi.
7. Maheshwari, Shriram. 1990. Indian Administration: Orient Longman: New Delhi.
8. Tandon Rajesh and Mohanty Ranjita (Eds.) 2003, Civil Society and Governance Issues and Problems, Sage, New Delhi.
9. Turner M. and D. Hulme, 1997, Governance, Administration and Development: Making the State Work. Kumarian Press Ltd., West Hartford.
10. Fadia B.L and Fadia K ,2011, Public Administration: administration Theories and Concepts, New Delhi
11. Bhattacharya H, 2011, New Horizon of Public Administration New Delhi, Jawahar.
12. Sharma M P, 2012, Public Administration in Theory and Practice.
13. J.D Straussman; Public Administration. HOLT, Rinehar and Winslow New York 1985.
14. A.R Tyagi, Public Administration (principles and practice) New Delhi, Deep and Deep publication 2003.

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