

**JYOTI NIVAS COLLEGE AUTONOMOUS
SYLLABUS FOR 2020 BATCH AND THEREAFTER**

Programme: B.A.

Semester: VI

**PUBLIC ADMINISTRATION - PAPER VIII
E-GOVERNANCE AND INFORMATION TECHNOLOGY**

Course Code: 18VIPA8

No. of Hours: 60

COURSE OBJECTIVES

- To understand the importance of E-Governance.
- To know E-Governance initiatives.
- To understand E-Governance technologies.

LEARNING OUTCOMES

- Critically analyze E-Governance in Administration.
- Understanding legal aspects of E-Governance.
- Able to participate in E- Governance activities.
- Utilization of information technology to avail public services.

UNIT 1: INTRODUCTION

10 HRS

- Meaning, Evolution and Importance of E-Governance.
- Features of E-Governance.

UNIT 2: LEGAL INITIATIVES

12 HRS

- Information Society and Community Empowerment.
- IT Acts and National E-Governance Plan.
- E-Governance Initiatives in India.

UNIT 3: E-GOVERNANCE TECHNOLOGIES

15 HRS

- Technology and Society.
- Ethics of Law and Technology.
- Data Security and Privacy Concerns.
- Smart Devices, Processes and Services.

UNIT 4: METHODS OF E-GOVERNANCE

15 HRS

- GIS Based Management Systems.
- Database and Human Development.
- National Informatics Centre (NIC)

UNIT 5: E-GOVERNANCE IN PUBLIC OFFICE

08 HRS

- Back Office Operations and Front Office Delivery.
- Business Process Reengineering (BPR).

Assignment: Individual assignment on any one topic of the syllabus.

REFERENCES

1. E- Governance in India: initiatives and issues, R.P. Sinha, Concept Publishing Company, 2006
2. Public Administration and information Technology, Christopher G.Reddick, Jones & Bartlett Learning, 2012
3. E-governance for Development: A Focus on India, Shirin Madon , Palgrave Macmillan , 2002.
4. E-Governance: case studies, Ashok Agarwal, University Press India, 2007.
5. IT and E-Governance in India , Kamalesh N. Agarwala, Murli D. Tiwari , Macmillan , 2002.
6. E-Government: from vision to implementation: a practical guide with case studies, Subhash C. Bhatnagar, SAGE , 2004
7. E-Governance: Concepts And Case Studies, C.S.R. Prabhu ,PHI ,2011
8. Kanak kanthi- Good Governance and development, Abhijeet and publication New Delhi 2009.
9. Verma S.L, Democracy and good Governance in India and Sharma and Roopa Singh Bareh Good Governance , Globalization and civil society(Jaipur, Rawat-2004)
10. Niraja Gopal Jaya Ed. , Democratic Governance in India Sage, New Delhi 2003.
