



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Jyoti Nivas College Autonomous
• Name of the Head of the institution	Dr. Sr. Elizabeth C S	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone No. of the Principal	08025530137	
• Alternate phone No.	08025501919	
• Mobile No. (Principal)	9845405082	
• Registered e-mail ID (Principal)	principal@jyotinivas.org	
• Address	Hosur Road, Koramangala	
• City/Town	Bengaluru	
• State/UT	Karnataka	
• Pin Code	560095	
2.Institutional status		
• Autonomous Status (Provide the date of conferment of Autonomy)	01/10/2004	
• Type of Institution	Women	
• Location	Urban	

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	Dr. Mary Margaret Nirmala				
• Phone No.	08025530137				
• Mobile No:	7259307105				
• IQAC e-mail ID	iqac@jyotinivas.org				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.jyotinivas.org/aqar.php				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.jyotinivas.org/st_hand_book/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 4	A+	3.43	2021	01/03/2021	28/02/2026
6.Date of Establishment of IQAC			01/06/2004		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Jyoti Nivas College Autonomous	College of Excellence	UGC	14/03/2014	2 Crores	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI	View File				
9.No. of IQAC meetings held during the year	10				

<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Faculty Development Programme: E-Content: Teaching and Learning		
A five day International faculty Development Programme on Reconfiguring the Mind: Post COVID Consciousness		
Two day Webinar Trajectory of Academic Development: The Thrust of National Education Policy NEP 2020		
Feedback on Curriculum and Teaching Learning Process		
Jyoti Summit: Future Learning - New Texts, Trends and Perspectives		
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		

Plan of Action	Achievements/Outcomes
Faculty Development Programme: E-Content: Teaching and Learning	June 09 - 13, 2020
A five day International faculty Development Programme on Reconfiguring the Mind: Post COVID Consciousness	June 23 - 27, 2020
Two day Webinar Trajectory of Academic Development: The Thrust of National Education Policy NEP 2020	September 22 & 23, 2020
Jyoti Summit: Future Learning - New Texts, Trends and Perspectives	September 24 & 26, 2020
NAAC Peer Team Visit	February 25 & 26, 2021

13. Was the AQAR placed before the statutory body?	No
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- Name of the statutory body

Name of the statutory body	Date of meeting(s)
NIL	Nil

14. Was the institutional data submitted to AISHE ?	Yes
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- Year

Year	Date of Submission
01/06/2020	23/02/2022

15. Multidisciplinary / interdisciplinary

The chief thrust of the global educational system today is multidisciplinary. Discipline-specific education is outmoded; this is replaced by an open inter-disciplinary learning process which enables a holistic outlook. The lines between Liberal Humanities and

Social Sciences have blurred, so too between Technology and Business. For a young entrepreneur or professional in service, an all-round understanding and social sensitivity is essential. Alongside their domain-specific skillsets, modern professionals must harness lateral thinking, critical mindset and problem-solving attitude. This can only be facilitated within a multi-disciplinary educational system. Within the NEP framework, JNC has consistently worked towards undergraduate programmes, which are flexible, dynamic and relevant for today's socio-economic milieu. In JNC we realize that the learner's skills, areas of interest and their socio-cultural environment are some of the parameters against which today's academic contexts can be assessed. From curriculum design and evaluation to employment opportunities, our focus on multidisciplinary education is comprehensive. Students have the option to enroll for short term credit courses, attend workshops and seminars which are beyond their domains. This helps them to broaden their possibilities in academic research. Through this inclusive approach, learners also become aware of ethics, integrity and equity in academics and in the broader social space.

16.Academic bank of credits (ABC):

Academic Bank of Credits is an initiative of the Ministry of Education , Government of India. It enables mobility of students across higher educational institutions. This initiative creates a digital infrastructure that will store the academic credits earned by the students of higher education institutes across the country.

Jyoti Nivas College Autonomous is affiliated to Bengaluru City University. Degree certificates of students are issued by Bengaluru City University. Students register through the Digilocker facility of the National Academic Depository. Student registration and credit transfer can be done through the Digilocker facility. Students register to get an unique ABC ID.

17.Skill development:

Education has moved away from its narrow focus on marks and grades to developing holistic skills. Skill development has a broad connotation in today's educational system-technical ability and know-how, critical thinking, problem-solving techniques, hands-on learning and life skills for adaptability. All of the abovementioned can come within the ambit of Skill Development. Towards this end, JNC has initiated several capacity-enhancement programmes to facilitate a holistic learning process. These programmes foreground skillsets which are entrepreneurial, vocational, technical or academic. Departments have organized workshops to cater to skillsets

pertaining to the domain. Industry experts deliver talks on various aspects of skill development-interview appearances, stress management, crisis management, technical know-how, or skills necessary for entrepreneurial initiatives. Alumni are regularly invited as resource persons to share their leadership experiences. Clubs and associations in college also hold regular exhibitions and training sessions to make student body aware of these skillsets. Through these activities, college also promotes social and environmental concerns and economic inclusivity.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Not Applicable

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The chief thrust of the global educational system today is multidisciplinary. Discipline-specific education is outmoded; this is replaced by an open inter-disciplinary learning process which enables a holistic outlook. The lines between Liberal Humanities and Social Sciences have blurred, so too between Technology and Business. For a young entrepreneur or professional in service, an all-round understanding and social sensitivity is essential. Alongside their domain-specific skillsets, modern professionals must harness lateral thinking, critical mindset and problem-solving attitude. This can only be facilitated within a multi-disciplinary educational system. Within the NEP framework, JNC has consistently worked towards undergraduate programmes, which are flexible, dynamic and relevant for today's socio-economic milieu. In JNC we realize that the learner's skills, areas of interest and their socio-cultural environment are some of the parameters against which today's academic contexts can be assessed. From curriculum design and evaluation to employment opportunities, our focus on multidisciplinary education is comprehensive. Students have the option to enroll for short term credit courses, attend workshops and seminars which are beyond their domains. This helps them to broaden their possibilities in academic research. Through this inclusive approach, learners also become aware of ethics, integrity and equity in academics and in the broader social space.

20.Distance education/online education:

Not Applicable

Extended Profile

1.Programme	
1.1 Number of programmes offered during the year:	71
File Description	Documents
Institutional Data in Prescribed Format	View File
2.Student	
2.1 Total number of students during the year:	3622
File Description	Documents
Institutional data in Prescribed format	View File
2.2 Number of outgoing / final year students during the year:	1275
File Description	Documents
Institutional Data in Prescribed Format	View File
2.3 Number of students who appeared for the examinations conducted by the institution during the year:	3578
File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1 Number of courses in all programmes during the year:	497
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2 Number of full-time teachers during the year:	164

File Description	Documents
Institutional Data in Prescribed Format	View File
3.3 Number of sanctioned posts for the year:	74
4. Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	569
4.2 Total number of Classrooms and Seminar halls	72
4.3 Total number of computers on campus for academic purposes	513
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	540.47

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Jyoti Nivas College has always responded to the call of the nation in providing the manpower requirement by offering need-based, industry-relevant and society-driven courses. The autonomous status has bestowed the liberty to design curriculum consistent with the vision and mission of the college. The IQAC organized workshops to give the faculty members an understanding of the rudiments of syllabus structuring and a common institutional vision regarding curriculum design. Feedback collected from experts and stakeholders enhanced new programmes and value-added courses.

As most of last year was in online mode, the students were

encouraged to enrol for online courses.

Outcome Based Education has been initiated by incorporating adaptive thinking, effective communication, national and world affairs, ethics, environment and sustainability.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	https://www.jyotinivas.org/programme_outcomes.php

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

71

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

497

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

271

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

27

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

As a Christian institution engaged in moulding young minds, Jyoti Nivas College ensures that the curriculum developed has a thrust on promoting value-based education, women empowerment, gender sensitization, competency in communication skills, and conscientizing the students on environment protection.

Department of Languages: Use prose, poetry and drama to focus on feminist themes, women empowerment, moral/ethical values.

The departments of Economics, Communicative English, Journalism, History, Sociology, Psychology and BVoc (VP) and focuses on Indian spirituality, patriotism, Gender Empowerment Measures, critical thinking, environmental and socially relevant themes in films, advertising through films, photography, theatre and dance.

Public Administration focuses policies for employment of women in

Central and State government.

Travel and Tourism curriculum deals with eco-friendly tourism and ethical customer relationship practices.

The departments of sciences relates to issues such radiation hazards, the use of solar-cells as renewable sources of energy. The science curriculum also deals with themes like bio-ethics for environmental sustainability, genetic counselling, ethics related to gene therapy and stem cell culture.

The Commerce department addresses issues related to business management and environment, business ethics, corporate administration and corporate governance.

The CBCS and value education classes empowers the students with soft skill and emphasises on gender sensitisation and human values.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

21

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

819

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

531

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni **B. Any 3 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.jyotinivas.org/feedback.php
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following **A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.jyotinivas.org/feedback.php
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1238

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1240

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The college caters to a heterogeneous group of students from diverse backgrounds. Relevant steps are taken to ensure optimum learning after the initial assessment of students. The college provides career guidance and placements for students. Sessions on resume writing, communication, time management, mock interviews, group discussions etc are conducted. The college encourages students to take up courses on Coursera, internationally acclaimed online platforms, by providing learning licenses.

Advanced learners

- Advanced learners are identified and encouraged to participate and present papers in National and International Seminars/ Conferences and to write research papers.
- Selected research papers are published in the Student Research Journals like The Researcher, Scientia, Samshodhan, Dhii, Notebook, and Navajyoti (ISSN: 24563781]

- Students are encouraged to participate in on-line competitions like Hackathon and X-culture.
- Coaching classes for competitive examinations are conducted.
- Students are encouraged to take up short-term courses, internships, Swayam, Coursera and MOOC Courses to enhance career prospects.

Slow learners

- Bridge courses / remedial sessions are conducted to build their progress.
-
- The JNC Book Bank facility provides build up learning experience.

A handbook for language development, language lab for the development of communication skills is made available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
26/06/2020	3713	164

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Due to the pandemic, online learning platforms were extensively used to sustain academic rigour and make it student-centric and student friendly. The curriculum for the students is structured in a systematic way to enhance interdisciplinary and multidisciplinary approach. In campus, students are provided with smart classrooms. In addition, ICT enabled teaching is encouraged and supporting

infrastructure is provided.

Cognitive learning: Students are taught to analyse and comprehend basic concepts in their subjects.

Participative learning: National and international virtual conferences, webinars, online workshops are organised to inculcate a spirit of research, critical enquiry and develop analytical thinking potential.

Experiential Learning: Faculty have guided students to make their own videos on Technical Syllabus related topics and to upload the same on platforms like YouTube. Students learnt through suitable working models, power point presentations, audio/video teaching aids. The faculty of Arts, Science, Commerce and Management bring out student research journals annually to vitalise research. Film making by students facilitates understanding of social and economic issues. To improve communication skills, and self-development, games and role play are encouraged.

Problem-solving methodologies: The students are exposed to quiz, debates, internships, practical and interactive sessions with viva-voce exams at the end of the semester.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	https://jyotinivas.org/jnc/AOAR/2020_21/2.3.1/2.3.1%20%20STUDENT%20CENTRIC%20METHODS%20ADDITIONAL%20INFORMATION.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

During the pandemic period, the college witnessed digital revolution in a major way and believed that the ICT enabled tools play a significant role for effective teaching and learning process. Microsoft Teams was implemented to provide a systematic and organised online educational experience to students.

The ICT tools used were as follows:

- Power point presentations
- Animations
- Spread sheets

- Google forms, MS forms for quiz, surveys, and assignments.
- Audio-video clippings, podcast, recorded lectures
- E-resources
- Kahoot, a game and fun -based learning to engage students.
- Creating videos

As the college library provides online services, students and faculty of JNC can request e-books or journals using login ID and password provided by the college. These tools have been identified to play a key role in advanced learning. The college library also provides online links to access question papers of previous years.

The Lumiere App developed by the IT team of the college provides a single point of access to all the JNC students and staff members. This app contains comprehensive information about the college. In campus, students are provided with ICT enabled classrooms in addition to the traditional method of chalk and board teaching.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://jyotinivas.org/jnc/AQAR/2020_21/2.3.2/2.3.2.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

140

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution plans and organises the teaching and learning process by preparing an academic calendar showing the calendar of events for the year in which working days, holidays, mid -semester, end semester examination schedules and various other academic, co-

curricular and extra-curricular activities are taken into consideration.

The departmental initiatives such as virtual conferences, webinars, workshops, online guest lectures, to enrich the curriculum is planned by the HODs and faculty members of the respective departments. The college IT team released the first Lumiere JNC android app version with the intention of having a single point of access to all the students and staff members. Class tests, assignments, projects, presentations by students, schedule of the mid- semester and end semester examinations are indicated and constitute part of the academic planning for the year. The syllabus is formed in consultation with the experts in the subject who are the members of the Board of Studies and Examination, keeping in mind the relevance of the content as well as the quality time that is required in delivering the content. Regular meetings with staff council, synergising committee, examination committee and Heads of Departments are held, to plan and ensure compliance with the academic schedule.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

164

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

71

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1556

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

30

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The College uses a single data base system which helps in maintaining the records of students from the point of their entry (admission) to their exit (issue of transfer certificate). Data pertaining to admission of students is transferred to the examination system two months prior to the commencement of the End Semester Examination. All computation is done by the software program. Process of examinations begins with issuing Notification, Registration of students for appearing for End Semester Examinations and announcement of Time Table.

The eligibility list of students for the semester for all programs is generated through the Examination Management System. The time table is made for all the programs, enabling online generation of Admission tickets for the practical and theory examinations. Marks statement with photograph and consolidated marks cards with Cumulative Grade Point Average is generated through the same system.

The invigilator's diary, Register number barcodes and marks barcodes are generated using the examination management system. Continuous internal assessment marks are also entered by scanning the barcodes for register numbers and marks.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.jyotinivas.org/examination_cell.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme outcomes, Programme specific outcomes and course outcomes for all programmes offered by the institution are displayed on the college website. When students enter a particular programme they are already aware of the programme outcome from the information given during admission. Heads of Departments and senior teachers apprise them in greater detail of programme specific outcomes in the first few classes of the semester. The institution develops programme outcomes in consultation with senior faculty members from the concerned departments, as students have a triple major structure. Each department develops course specific programme outcomes in consultation with the Board of Studies, which is then presented, discussed and approved by the Academic Council. In general, the aim of the different programmes are: To develop through the curriculum, analytical, logical thinking, reasoning and critical thinking skills among the students To enhance students' perception and sensibilities about the world by encouraging students to approach diverse issues critically Learning in an inter-disciplinary perspective to inculcate a holistic understanding, innovative thinking and problem-solving approach among students To develop effective communication skills and inculcate a spirit of enquiry in students To prepare them to be effective citizens in the nation-building process.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

All the programmes of the college lay emphasis on nurturing the qualities of excellence, code of ethics, openness of mind, and enhancing communication skills and critical thinking in students.

Course evaluation through examination is done to determine the level of understanding of a student with regard to the various subjects offered in a course. These are tested by the following: continuous assessment tools- class test, quiz, assignment, project, seminar, mid-semester examination, and viva-voce. The examination system tests the analytical, creative, logical skills of the students.

The students are directly recruited from the campus during the final year by key players in IT, ITES and BPO sectors, Multinational

Business Organisations and Banking Institutions. The students are placed in IT, Media and communications, Finance, Banking, Research, Public Relations, HR and Marketing sectors.

Feedback is obtained from students online and manually in consultation with the staff. Feedback is also obtained from alumni and employers. The college aims to ensure that the young women entrusted into our care emerge not only as intellectually enlightened citizens but also as emotionally balanced and socially committed lifelong learners. It is reflected in different aspects of curricular, co-curricular and extracurricular learning.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://jyotinivas.org/examination_cell.php

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1225

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://jyotinivas.org/college_report.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://jyotinivas.org/student_satisfaction_survey.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Research is an essential element of higher education and its promotion reflects the vision and mission of the Jyoti Nivas College Autonomous. The research centre at Jyoti Nivas College focuses on finding solutions to interdisciplinary / cross-disciplinary research problems that will have a significant societal and economic impact. The college regularly provides seed money In order to encourage faculty researchers to publish Research papers, Book / Book Chapterpublications, encouragement for Patents, Collaborations with National and International Bodies of repute. This promotion of research and dissemination of research work is overseen by the Research Cell of Jyoti Nivas College. Incentives are also provided to the faculty on completion of M.Phil and Ph.D in the form of certificate of appreciation and salary increment.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://jyotinivas.org/research.php?msclkid=765c483baa8f11eca519869a87f672d5
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

NIL

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

NIL

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

NIL

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

10

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

NIL

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Jyoti Nivas College Autonomous (JNC) has systems and processes in place to nurture the seeds of entrepreneurship, creativity and sharingskills among young minds. As a women's college, our incubation environment encourages students to explore opportunities for self- employment through various programmes.

The Institution Innovation Council (IIC) facilitates networking

opportunities for incubating / setting up innovative, scalable and sustainable enterprises. Activities organized include:

Intrapreneurs in action: Students formed and managed three companies:

- Agrarian -provides sustainable products through small-budget farming project in the campus.
- Debrantec - an in-campus integrated marketing consultancy
- Parivarathanam - recycling and reuse of paper products

Start-Up, Scale-Up - Talk Series: Interactive sessions by marketing professionals and entrepreneurs

VStart: Social Media Business Venture

Success Story of a Startuppreneur: Entrepreneurs speak on pursuing dreams

Entrepreneurship Week: Classroom research activity on global entrepreneurs

Entrepreneurship Cell (E-Cell), dedicated to promote entrepreneurial spirit among students. The cell has six departments, namely, Content, Finance, Marketing, Operations, Sales and Talent Management. Activities include:

Green Store: Entrepreneurs sell merchandise from 'The Cloth Bag Project' and 'The Notebook Project'.

E-Drive: Galentine's Day to promote the sales of self-made products and services.

Friday stalls: A weekly sales event

Weekly meetings of e-cell to promote innovation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jyotinivas.org/e-cell.php

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

12

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website

during the year

86

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

41

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jyotinivas.org/jnc/AOAR/2020_21/3.4.4/3.4.4.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

21

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year**

02

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

2.40

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

20665

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Outreach programmes at Jyoti Nivas College Autonomous aim at deepening the students' understanding of social diversity. Students are exposed to different segments of society to create awareness and sensitize them to the lives of the less privileged. In addition to curricular, co-curricular and extra-curricular activities, students also engage in serving the community. Social work also promotes self-determination and resilience among students who are socially aware and make them realize that one of their prime responsibilities is to serve the society.

A large number of the extension programmes are organised by the AICUF, NCC, NSS, and Rotract units of the college. For the academic year 2020 - 2021, students have taken part in social activities by attending webinars on social awareness themed subjects. They have also taken part in various activities such as Eye donation walkathon, Virtual Marathon, Prathiba - Independence Day themed talent show, Republic Day camp and other community services. The institution has received many laurels for the same.

These students become the pillars through which the rest of the student community gets sensitised to participate or be a part of these programmes on a voluntary basis. We believe in the motto of 'giving back to the society'.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jyotinivas.org/club&associations1.php

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

07

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

82

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

6077

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

182

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

16

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The Institution Provides amenities namely the class rooms with Projectors, OHP, Wi-Fi connection, smart boards with LMS, LAN connected, and CCTV cameras. The Department of Commerce has a business laboratory (B-Lab) using advanced Assisted-Technology. Life Science departments has 6 labs with upgraded equipment's. Psychology and Travel and Tourism department has laboratories to help students. Physical Science departments has 17 laboratories. The Electronics Department signed an MOU with Texas Instruments Innovation Laboratory where AI, IOT and Robotics is taught. Mathematics laboratories has 60 and Computer Science Department has 137 computers. The Centre for Media Studies has two media, a digital editing laboratory, video, audio, performing arts and news studios.

The college is equipped with three Auditoriums, two Conference and eight seminar halls, Reading Room, two language laboratories. State-of-the-art-Board room provides facilities for teaching-learning discussions. State-of-the-art-Jyoti Auditorium, St. Joseph's Auditorium and PG Auditorium and State-of-the-art-Conference Halls are used for conferences, workshops and cultural events. The Counselling room to support students. The Library and Information Centre provides internet access, book bank, digital library, online database, remote access facilities. DELNET, N-LIST, Galileo Integrated Digital Learning Centre, Jyoti Digital Braille Resource Centre are available. The Paper Recycling Unit for environmental conservation. Sports facilities for students. The Indoor stadium is used for fitness training.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The College has facilities for a wide range of sporting activities namely four courts, Space for track-and-field events, soft ball and cricket. An indoor games hall for Yoga, Zumba, table tennis, chess and carom. A state-of-the-art modern gymnasium with latest equipment's.

Cultural activities - A wide range of musical instruments is available for Indian and Western music teams, namely Keyboards, base guitars, drum kits, Cajon, djembe, piano and a fully equipped sound system

A Performing Arts studio was set up for the B. Voc (Performing Arts) students to practice dance, theatre and prepare for media events, which are an integral part of their curriculum.

The main sports field, the quadrangle in the degree block and the driveway are used for conducting various events,

The college has 3 Auditoriums and 2 Amphi theatres.

Sl. No

Facilities

Area

(in Square. meters)

Year of Establishment

User Rate

P/A

1

Main field

4500

1966

1500

2

Basketball, Volleyball Throw ball and Tennis courts

1500

1966

1500

3

Indoor games hall

137.75

1966

1500

4

Yoga room

557.48

2009

100

5

Gymnasium

175

2018

35

6

Zumba room

70.23

2017

100

7

Indian music room

50.16

2016

25

8

Western music room

50.16

2007

100

9

Performing Arts studio

205.94

2017

250

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

114

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

176

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software : NewGenLib (NGL)

Nature of automation (fully or partially) : Fully Automated

Version : Version: Helium - 3.2

Year of automation :2008

The functional modules supported by NewGenLib version Helium-3.2 are:

- Technical Processing
- Circulation
- Acquisition
- Serial Management
- OPAC
- Administration
- Queries
- Utilities
- Windows

Various housekeeping activities of the library such as data entry, search catalog, printing spine label, issue, return, renewal and reservation of books, patron creation, member logins, etc. were done through the software.

Online Public Access Catalogue (OPAC) service is provided. Users can search for books by title, author, and subject. A separate KIOSK (Desktop computer) is available for searching for books through OPAC. Web OPAC facility is also available to search for books from off-campus. The web OPAC link has been updated on the library website.

New books are displayed on the OPAC. All books in the library are bar-coded. All users are given a unique barcode ID. Users can log in to their account to know borrowing/circulation privileges, personal details, view circulation history, and reserve an item online.

E-mails regarding check-outs (issues), check-ins (returns), renewals, and other transactions are sent to the library users, Automation has enhanced the image and reach of the library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://106.51.65.176:8081/newgenlibctxt/

4.2.2 - Institution has access to the following: e- A. Any 4 or more of the above journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

654

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

225

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

CCTV Facility: 200 cameras have been installed to bring the entire campus, classrooms, and common areas under surveillance for the safety of the students and staff.

Audio Facility: In addition to existing facilities, another 12 Ahuja Bluetooth speakers with a built-in amplifier of 50 watts capacity were installed in 12 classrooms to facilitate audio-video presentation.

Online Teaching-Learning Modes: The management of the College has implemented the MS Teams platform since June 2020. This has enabled the implementation of the platform and migration of all users including staff, students, and administrators into this platform.

Staff meetings, department meetings, webinars, Principal's addresses to staff and students, and students' meetings are carried out through this platform. Over 18000 participants have benefited through 45 webinars that were conducted through MS Teams.

MS Teams has become the central repository for all the learning activities of students and staff. Online content in the form of videos, presentations, and spreadsheets are easily shared through this tool. Assignment tracking as well as monitoring attendance, group discussions, presentations, live practical sessions are made possible..

Online Exams and Valuations: Mercer -Mettl software was used for online examinations and valuations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3713	494

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development:
Facilities available for e-content development
Media Centre
Audio-Visual Centre
Lecture Capturing System (LCS)
Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

176

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The Management has policies and practices for optimum use of facilities such as ICT-enabled classrooms, Wi-Fi, conference halls, laboratories, air conditioners, staff rooms, staff lounges, union room, sports field, gymnasium, amphitheatre, indoor games hall, meditation, music, guest, medical rooms, food court, elevators, generators, server room, RO water purifier, recycling water treatment plant, CCTV surveillance on campus and LED panels. The ramps and support bars to make the campus differently-abled-

friendly. As the campus is spread over 38786.60 square meters, there is a schedule for maintenance, based on necessity. A streamlined process of service, repairs and maintenance are ensured based on the usage of facilities. Annual maintenance services for the proper risk-free functioning of all amenities is carried out on time. Periodic service for functioning of ICT enabled facilities in classrooms, laboratories, and other assets are also carried out in due time. Supervisors and support staff oversee the cleanliness of the campus. The sanitation of washrooms is monitored regularly. The managers of the state-of-the-art auditoriums monitor the maintenance of instruments. Hostel accommodates 150 students, Hostel amenities consists of 40 restrooms, washing and drying area, spacious dining hall with television, Wi-Fi enabled common room, prayer hall, sick room, garden, and fully automated kitchen. The housekeeping department in hostel is carried out under the supervision of chief warden. Environmental pollution control activities is carried out by implementing various programmes in the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

204

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

263

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology **A. All of the above**

File Description	Documents
Link to Institutional website	https://www.jyotinivas.org/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

2176

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees **A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

104

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

240

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

07

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

13

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Student Council/Union is an integral part of JNC. It is an elected body. All the students of the college vote to elect their representatives.

The activities listed for the year 2020-21 are:

1. 5th September 2020 - ONLINE CELEBRATION.
2. Reading of Constitution was done on Microsoft Teams - 06.11.2020 (Friday) at 11:30 am to aware about the criterion for filing the nomination of student union election.
3. Know Your Candidate'- Confrontation was held on 23rd November 2020 online at Microsoft Teams through Live Stream.
4. On the 25th of November 2020, the election of the college student union 2020-21 was held online through Knowledge Pro portal from 11:30 am to 12:30 pm. All the staffs and students casted their votes online for the five office bearers' viz. President, Vice-President, Cultural Secretary, Sport Secretary and Treasurer.
5. The class and sports representative election was held on 25.11.2020 (Wednesday) from 1:30 to 2:30 pm online at Microsoft Teams by putting Teacher-in-charge for each class.
6. The investiture ceremony of the Student Council (Union) for the academic year 2020 - 2021 was held on 3rd February 2021 at

11:00 am in Jyoti Nivas College auditorium.

7. On 30th March 21, intra-collegiate fest Rhapsody with the theme "Locked Out".

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

17

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The alumni of the college maintain a very healthy link with the institution. Every outgoing student becomes a registered member of the Alumni Association of JNC. The goals of the association are:

1. To arrange periodic alumni meets that provide a platform for all former students to meet, reconnect, relive their memories and renew their links with the institution.
2. To provide financial support to the needy and deserving students of the college. To act as class connectors of their batch
3. To help in contacting resource persons and organise career-focused events
4. To institute scholarships and awards to encourage high achievers in the field of academics and sports.
5. To enhance alumni-institute interaction.

6. To provide medical aid to AIDS/HIV positive patients, especially students from under privileged background.

7. To foster better relationship between the present and past students by arranging friendly events.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Communion and excellence includes various committees comprising of Principal, staff and students to plan, organize and execute academic and other activities every year. Interdisciplinary seminars/conferences are organized by all the departments. Events like orientation, students' day, college day and teacher's day are organized.

The curriculum is reviewed and revised by Board of Studies comprising of staff, external members and an industry expert. This is reviewed by the Academic Council. A library with extensive reference facilities, reading rooms and online database is available to both students and staff. Computer laboratories and language labs are also functioning to encourage practical learning.

As a part of service to under privileged, institution provides fee waivers for economically disadvantaged and encourage them for higher studies. Remedial classes are organized for students who are academically weak.

Relevant practical experience and industry oriented education is

conducted regularly. Field / industrial visits / internships are mandatory in some courses to update course curriculum and employability of students. The Placement Cell organizes workshops and placement drives.

Outreach programmes and spiritual retreats are conducted in the form of Value education classes. Holistic education includes; Balance of academic and other activities for all round development.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://jyotinivas.org/jnc_history.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Functioning of Student Union/Council is an integral part of campus life at Jyoti Nivas College Autonomous. It is an elected body, union helps in the smooth functioning of the various academic, co-curricular, extracurricular, cultural and sports activities of the college. Student Council/Union at JNC works under the guidance of three student union advisors and mentorship of the Principal. Students Council/Union consists of the following posts: President, Vice President, Cultural Secretary, Sports Secretary and Treasurer. The Union bridges the gap between Principal and Student body.

Functioning of Examination Cell an example of collective ownership of responsibility in a well regulated process is the conduct of end semester examinations starting with the notification of the examination schedule, to the announcement of results, a process covering a period of about two months. The examination cell comprises of: Board of Examinations (BoE): COE, Deputy COE, Deans and Deputy Deans of the Science, Arts, Commerce Management and Language streams. Examination Committee A week before the examinations commence, the Deans coordinate with the HODs of the Board of Examiners of each department to scrutinize the papers received. Scrutiny ensures that the question papers conform to the prescribed syllabus, are error free and meet the required standard.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

ADMISSION OF STUDENTS

The following is the admission process followed

Creating awareness on educational opportunities: The college has developed a system that allows students to apply directly through the website. We advertise at the national and international level in print media and social media to raise public awareness about women's educational opportunities and to explore the learning environment and programme options available to them.

Automation of Admission Process: The System integrates all the functional areas of the institution. The user-friendly portal will be open for all the eligible candidates for UG and PG at the time of admission. All the details regarding the various programmes are presented in the portal. Application forms of the students are processed and all the relevant details are verified using the software.

Multi-channel student support: During the admission period, the Admission Committee assigns duties to well-trained staff to ensure a seamless experience for all applicants. The staff are trained to effectively use the online admission portal and offer any clarifications that may arise during the process, both face-to-face and over telephone. There is a link on the College website to information about the programmes offered, the eligibility and qualification requirements, and the application process.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://jyotinivas.org/ug_courses.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Jyoti Nivas College Autonomous follows a 'top-down' principle of governance with a strongly developed participatory management process in place. At the apex is the Society of the Sisters of St. Joseph of Tarbes.

The Governing Body consists of nominated members from the Society of St. Joseph of Tarbes of Bangalore Province which comprises the President, the Education Secretary, Principal of the college, members of the local management committee and the nominated members. This body provides direction for institutional development, frames policy matters, rules and regulations for appointment of staff, salary of management staff, code of conduct of all staff and approves financial budgets for each academic year.

The Management Committee is headed by the Principal and comprises of the sisters of the management.

The Synergising Committee comprising the Chief-Coordinators, IQAC Coordinator, Controller of Examinations, Deans and Deputy Deans, Nodal officers of AISHE, Grievance Cell and NIRF and the Board of Examination who plan, ideate and brainstorm new ideas for academic progression and reported directly to the Principal. Three faculty members appointed as Student Union Advisors from the Arts, Science and Commerce streams, guide the Student Union in all student-related activities.

File Description	Documents
Paste link to Organogram on the institution webpage	https://jyotinivas.org/organization_structure.php
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.jyotinivas.org/jnc/aqar/2020_21/6.2.2/add%20info%206.2.2.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution prioritises the welfare of all its employees in following measures.

- Financial aid is provided to employees in the form of salary advance.
- Children's Educational fees for employees are provided as advance.
- Support staff are provided with six sets of uniform for daily wear.
- Caretakers and administrative staff are provided teadaily andpaid for the overtime work.
- Faculty enhancement programmes are conducted periodically.
- The Management provides thoughtful and useful gifts on Teachers' Day and for Christmas.
- Outstation trips are organized annually for both teaching and

non-teaching staff.

- Restrooms are provided with a sanitary pad vending machine and incinerators for disposal.
- Separate lounges are provided for men and women faculty.
- A gymnasium with the latest fitness equipment is available for the use of staff and students.
- Meditation room is provided to achieve inner peace.
- A modern cafeteria provides food at nominal rates. Two snack vending machines are installed and used by staff and students.
- Free parking facility and free Wi-Fi Access is provided for all employees.
- College has a medical room with a doctor on call and a nurse on duty. The college has an agreement with Apollo Clinic. located opposite the college to deal with emergencies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

9

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

164

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

To ensure transparency, accountability and maintain the highest degree of integrity the college conducts internal and external audits regularly.

Internal Audit:

The Governing Body of the Institution, the Finance Committee of the college and the Administrator are the authorities in charge of the financial management of the college.

The internal financial Audits are conducted by a certified chartered Accountant firm M/s Phillips & Co. on interim and annual basis. The audit is conducted in accordance with the general auditing standards of India. The certified Audited statements and the utilization certificates are submitted to the UGC. In addition to this, during every financial year, the Finance Team of our Educational Society, visits the college for physical verification of Accounts and financial transactions.

External Audit:

Periodical external audit of accounts are conducted by the Department of Collegiate Education, Government of Karnataka and also by the Accountant General.

Adhering to the audit report, the observations and objections raised by the Audit Teams are discussed, clarified, reviewed by those in charge of the financial management of the college. The relevant action is initiated as per the instructions of the team, to resolve the objections raised. Further final replies are furnished for the pending queries.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

115730

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The efficient mobilisation and utilisation of funds, aimed in the right direction, leads to a high level of progress of an educational institution. The institution has a well-defined mechanism to monitor effective and efficient utilization of available financial resources.

- The Administrator and the team prepare the institutional budget and present it to the Principal.
- The Principal finalizes the recurring and non-recurring expenditure budget and then presents the report to the Local

Managing Committee.

- On approval of the local managing committee the final budget is placed before the Governing Body for their approval.
- The institution adheres to the Utilization of budget approved for the academic expenses and administrative expenses.
- There is strict adherence to the terms and conditions of the purchase order.
- Only the authorized persons operate the bank transactions.
- UGC grants received are mobilized and utilized as per the norms/ guidelines of the scheme sanctioned by the UGC. The purchasing process is initiated only after the final allocation of grants by the Principal and the finance team. Financial audit is conducted by a certified Chartered Accountant every financial year to verify the compliance. Utilization certificates are submitted to the UGC.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Preparedness for the implementation of NEP 2020: Keeping in mind the implementation of NEP 2020, IQAC encouraged faculty to attend online webinars conducted by MHRD and NAAC on the implementation of NEP 2020. A total of 650 participants attended the two-day webinar on NEP organized by the IQAC to familiarize the faculty with the process of structuring the syllabi and equip them to meet the challenges of designing syllabi. The departments also intensely compiled the POs, PSOs and COs for all the programmes and courses so that Outcome Based Education be achieved.

Developing E- content was made mandatory for all the faculty as the pandemic outbreak put an end to offline classes. Examinations reforms were set in with the introduction of online examination.

Meeting the challenges of post COVID Scenario: A five-day international faculty development programme was conducted under the

aegis of IQAC on 'Reconfiguring the Mind: Post COVID Consciousness' with focus on addressing the emotional, psychological and social distress caused by the pandemic. This event saw over 1000 registered participants.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jyotinivas.org/conferences.php#2020

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

In order to safeguard academic accountability, and ensure quality of educational processes, the IQAC spearheads the conduct of the annual feedback on teaching learning process, whereby the quality of the learning process could be assessed. IQAC collected feedback on curriculum as well to evaluate the impact of course content and the methodologies of delivery. Innovation in teaching methodologies was introduced particularly with the advent of COVID 19 and every faculty and student was educated on the use of MS Teams platform and the utilization of the various features of MS Teams. It has inspired the faculty members to make continuous improvement of teaching and learning a priority. Furthermore, IQAC also conducted a mid-session evaluation on the online teaching methodology to assess the reach of teaching techniques to the student community. IQAC conducted a five-day FDP on E Content: Teaching and learning, an in-house training session for the faculty on the optimum use of technology.

Reforms facilitated: Faculty has developed e-content to enable the self-study of students who experienced challenges of network. Students as well as faculty have taken up MOOC and other courses on the Swayam and NPTEL platform. Many have completed Coursera certification courses to enhance their academic credits.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the **A. Any 4 or all of the above**

institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.jyotinivas.org/college_report.php
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

An empowered and mature young woman, aware of her rights and responsibilities is a valuable contributing member of the society. Through various academic, co-curricular and extra-curricular practices, gender equity and sensitization is fostered. This brings an enhanced focus on gendered roles and responsibilities of women, and makes them conscious about their social positions within a rapidly changing eco-system. The institution caters to young women coming from various socio-economic backgrounds. Students migrate to Bengaluru from small towns/rural areas, looking for a better start in life with access to a comprehensive education. This places an onus on the institution to understand their needs and cater to their aspirations. Seminars, conferences, classroom discourses, outreach programmes organized by clubs and associations are some of the platforms facilitated by the institution. Issues on abuse, assault, gendered healthcare, mental well-being, workplace discrimination, employment and modes of empowerment are discussed and debated. These programmes also cater to the emotional, psychological and cognitive development of the students. Institution provides facilities such as

round-the-clock vigilance, CCTV cameras, personal counseling services, anti-sexual harassment cell and other hygiene-related infrastructure. Orientation programmes are conducted for male staff to create awareness about their roles, attitudes and disposition in a women's college.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Several methods are in place in College for the management of degradable and non-degradable waste. The thrust is on- "Reduce, Recycle, Reuse" and "No Plastic Zone". Different colour dustbins (green and blue) are set up for dry and wet waste disposal. Waste is disposed off at identified places for recycle and manure conversion.

The institution has set up two Sewage Treatment Plants (STP) with a capacity of 60 KLD on campus. Treated sewage is being kept low in BOD (less than 15 mg/lit.). This meets the requirements of the State Pollution Control Board.

Autoclaving and Incineration techniques are used for the proper disposal of biomedical waste in the college.

E-waste such as computers and printers are sent for sale and old mobiles, CDs, DVDs and batteries are collected by the NGO SOGO.

Hazardous chemicals like concentrated acids and bases are segregated in different containers. These are identified, disinfected and disposed off collectively at a central place. Radioactive waste is not generated by any laboratories.

Waste recycling systems include:

- Three R's Strategy- "Reduce, Recycle, Reuse"
- Vermicompost for the organic production of compost
- Paper Recycling Unit for the Optimal utilization of Paper
- Two STPs - Capacity of 60 KLD

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

C. Any 2 of the above

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-

A. Any 4 or all of the above

friendly washrooms Signage including tactile path lights, display boards and signposts
Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc.
Provision for enquiry and information:
Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

JNC prepares its students to live a life that combines the essence of Indian culture with a cosmopolitan outlook. The emphasis on co-curricular and extracurricular activities helps develop a holistic perspective. As a melting pot of languages, religions and cultures, the institution upholds a secular and progressive identity. JNC is a minority Christian institution. However, the college is respectful and welcoming of all religions, in the admission of students and employment of teaching/non-teaching staff. The inter-faith meditation room on campus speaks strongly of this inclusive ethos. NCC, NSS, AICUF, ROTARACT CLUB organize activities with a strong emphasis on community-building and social immersion. Various creative and cultural programmes are also held to sensitise youth towards inclusivity and compassion. Events like Ethnic Day, when students dress up in their traditional attire, are celebrated to mark the spirit of India's unity in diversity. The community of the Sisters of St. Joseph of Tarbes who live on campus, oversee the efficient functioning of the campus and set an example for all to follow, with their unwavering dedication, commitment and personal connection to all. The notion of the JNC Family is a lived reality and first-hand experience for every person on this campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The purpose of a holistic education is to develop a healthy balanced individual committed to her role as a conscious, dutiful citizen. India stands on the cusp of global change, with its youth acting as agents of change for a better future. In the past year, the pandemic has exposed the need for a socially-aware citizenry, capable of positive action in the time of national crisis. A global medical emergency has challenged our social structures and functioning in every possible way. It is not enough just to receive a successful degree at the end of one's academic career. Knowledge must be supplemented by awareness for nation-building and commitment to positive deeds. Our Constitution has equipped us to be progressive, liberal, and tolerant citizens. It is the basis of our identity as Indians. In today's rapidly changing scenario, it is essential to be aware of our rights and yet perform our duties. As catalysts of social change, students are poised to take on this role to ensure a responsible and purposeful future. Departments of Sociology and Public Administration observe the Constitution Day. Webinars and group discussions are conducted to understand the Constitution, its function and our roles as citizens.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other

B. Any 3 of the above

staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution fosters bonding and camaraderie among the students by observing events and festivals of national and international importance. Celebrations on these occasions bring the student and staff together nurturing a sense of community. Cultural programmes, outreach initiatives, Student Union assemblies and other co-curricular activities are organized to harness a spirit of cultural diversity and creativity among the students. The College campus is a thriving milieu of students from various parts of the country. Awareness is raised about important histories across national communities; students are sensitized to cultural, linguistic, ethnic and religious diversities captured in these commemorative events. Lives of important personalities are showcased during College Day, Independence Day and Rajyotsava Day. Other commemorative days on the national and international calendar are celebrated through portrayal of dances, drama, musical recitals etc. In keeping with Covid-appropriate protocol, last year programmes were conducted virtually to observe Independence Day, Kargil Diwas, World Mental Health Day, Yoga Day etc. NCC cadets took part in Republic Day celebrations at the Raj Bhavan. These events become a collaborative platform for staff and students to learn and be creative at the same time.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Title of the Practice

"Pioneering measures, amidst the pandemic, towards continued holistic growth of young women"

2. Objectives of the Practice

Uninterrupted learning despite the pandemic

- Ensuring emotional wellness
- Aiding fringe communities
- Offering economic assistance to students

3. The Context

- Identify and familiarise faculty and students with portals for online classes.
- Reach out to fringe communities during lockdown.
- Identify students requiring financial and emotional assistance
- Remote access to library resources.

4. The Practice

Seamless continuation of classes was supplemented by the digitisation of the college library, providing access to its

journals and books. Online mentor-ward meets and webinars on mental health ensured emotional wellness of the students. Covid warriors liaised with blood & plasma banks, increased vaccination awareness and extended economic aid.

5. Evidence of Success Support of Rs. 6,91,490/ was provided to 220 families

- Fee waivers to students.
- 7 mental health webinars were conducted
- 5 gender sensitisation and health care programmes were held

These reflect the institution's:

- Social commitment
- Care for students' comprehensive wellness

6. Problems Encountered and Resources Required

Reduced inflow of fees.

- Online mode enabled the diversion of funds into more vital sectors.
- Students from economically challenged subdivisions faced difficulties with network and infrastructure.
- Absence of physical interaction

File Description	Documents
Best practices in the Institutional website	https://www.jyotinivas.org/best_practices.php
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

As a college of excellence, the institution through knowledge incubation, social immersion, conservation, inclusivity, and the culture of research ensures its continued high-quality performance.

Curricula development addresses contemporary areas, social relevance and bridges academia-industry interface. Conferences, seminars and research expose students to new areas and possibilities of trans/multidisciplinary learning. Staff from JNC have been invited by different institutions, organizations, and academic bodies as keynote speakers, plenary speakers, panel members, resource persons, members of Boards of Studies and MPhil/Ph.D. examiners, paper-setters and evaluators to share their expertise and insights. Knowledge gained from such interactions help the institution to establish new courses.

Through different platforms like the braille library, the recording of audiobooks by the social immersion committee of the P.G.centre, charity drives and initiatives conducted by the NSS, NCC , Rotaract and AICUF units, the college aids in empowering different marginalized sections of society.

Environmental sustainable initiatives- webinars on an eco-friendly lifestyle by the Rotaract club and on Tobacco consumption by the NSS -enabled students to realize the importance of reusing and recycling and the health and environmental hazards tobacco can cause.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Jyoti Nivas College has always responded to the call of the nation in providing the manpower requirement by offering need-based, industry-relevant and society-driven courses. The autonomous status has bestowed the liberty to design curriculum consistent with the vision and mission of the college. The IQAC organized workshops to give the faculty members an understanding of the rudiments of syllabus structuring and a common institutional vision regarding curriculum design. Feedback collected from experts and stakeholders enhanced new programmes and value-added courses.

As most of last year was in online mode, the students were encouraged to enrol for online courses.

Outcome Based Education has been initiated by incorporating adaptive thinking, effective communication, national and world affairs, ethics, environment and sustainability.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	https://www.jyotinivas.org/programme_outcomes.php

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

71

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

497

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

271

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

27

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

As a Christian institution engaged in moulding young minds, Jyoti Nivas College ensures that the curriculum developed has a thrust on promoting value-based education, women empowerment, gender sensitization, competency in communication skills, and conscientizing the students on environment protection.

Department of Languages: Use prose, poetry and drama to focus on feminist themes, women empowerment, moral/ethical values.

The departments of Economics, Communicative English, Journalism, History, Sociology, Psychology and BVoc (VP) and focuses on Indian spirituality, patriotism, Gender Empowerment Measures, critical thinking, environmental and socially relevant themes in films, advertising through films, photography, theatre and dance.

Public Administration focuses policies for employment of women in Central and State government.

Travel and Tourism curriculum deals with eco-friendly tourism and ethical customer relationship practices.

The departments of sciences relates to issues such radiation hazards, the use of solar-cells as renewable sources of energy. The science curriculum also deals with themes like bio-ethics for environmental sustainability, genetic counselling, ethics related to gene therapy and stem cell culture.

The Commerce department addresses issues related to business management and environment, business ethics, corporate administration and corporate governance.

The CBCS and value education classes empowers the students with soft skill and emphasises on gender sensitisation and human

values.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

21

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

819

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

531

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	B. Any 3 of the above
File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.jyotinivas.org/feedback.php
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File
1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website
File Description	Documents
Provide URL for stakeholders' feedback report	https://www.jyotinivas.org/feedback.php
Any additional information	View File
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment of Students	
2.1.1.1 - Number of students admitted (year-wise) during the year	
1238	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)	
1240	

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The college caters to a heterogeneous group of students from diverse backgrounds. Relevant steps are taken to ensure optimum learning after the initial assessment of students. The college provides career guidance and placements for students. Sessions on resume writing, communication, time management, mock interviews, group discussions etc are conducted. The college encourages students to take up courses on Coursera, internationally acclaimed online platforms, by providing learning licenses.

Advanced learners

- Advanced learners are identified and encouraged to participate and present papers in National and International Seminars/ Conferences and to write research papers.
- Selected research papers are published in the Student Research Journals like The Researcher, Scientia, Samshodhan, Dhii, Notebook, and Navajyoti (ISSN: 24563781]
- Students are encouraged to participate in on-line competitions like Hackathon and X-culture.
- Coaching classes for competitive examinations are conducted.
- Students are encouraged to take up short-term courses, internships, Swayam, Coursera and MOOC Courses to enhance career prospects.

Slow learners

- Bridge courses / remedial sessions are conducted to build their progress.
-
- The JNC Book Bank facility provides build up learning experience.

A handbook for language development, language lab for the development of communication skills is made available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
26/06/2020	3713	164

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Due to the pandemic, online learning platforms were extensively used to sustain academic rigour and make it student-centric and student friendly. The curriculum for the students is structured in a systematic way to enhance interdisciplinary and multidisciplinary approach. In campus, students are provided with smart classrooms. In addition, ICT enabled teaching is encouraged and supporting infrastructure is provided.

Cognitive learning: Students are taught to analyse and comprehend basic concepts in their subjects.

Participative learning: National and international virtual conferences, webinars, online workshops are organised to inculcate a spirit of research, critical enquiry and develop analytical thinking potential.

Experiential Learning: Faculty have guided students to make their own videos on Technical Syllabus related topics and to upload the same on platforms like YouTube. Students learnt through suitable working models, power point presentations, audio/video teaching aids. The faculty of Arts, Science, Commerce and Management bring

out student research journals annually to vitalise research. Film making by students facilitates understanding of social and economic issues. To improve communication skills, and self-development, games and role play are encouraged.

Problem-solving methodologies: The students are exposed to quiz, debates, internships, practical and interactive sessions with viva-voce exams at the end of the semester.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	https://jyotinivas.org/jnc/AOAR/2020_21/2.3.1/2.3.1%20%20STUDENT%20CENTRIC%20METHODS%20ADDITIONAL%20INFORMATION.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

During the pandemic period, the college witnessed digital revolution in a major way and believed that the ICT enabled tools play a significant role for effective teaching and learning process. Microsoft Teams was implemented to provide a systematic and organised online educational experience to students.

The ICT tools used were as follows:

- Power point presentations
- Animations
- Spread sheets
- Google forms, MS forms for quiz, surveys, and assignments.
- Audio-video clippings, podcast, recorded lectures
- E-resources
- Kahoot, a game and fun -based learning to engage students.
- Creating videos

As the college library provides online services, students and faculty of JNC can request e-books or journals using login ID and password provided by the college. These tools have been identified to play a key role in advanced learning. The college library also provides online links to access question papers of previous years.

The Lumiere App developed by the IT team of the college provides

a single point of access to all the JNC students and staff members. This app contains comprehensive information about the college. In campus, students are provided with ICT enabled classrooms in addition to the traditional method of chalk and board teaching.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://jyotinivas.org/jnc/AOAR/2020_21/2.3.2/2.3.2.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

140

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution plans and organises the teaching and learning process by preparing an academic calendar showing the calendar of events for the year in which working days, holidays, mid-semester, end semester examination schedules and various other academic, co-curricular and extra-curricular activities are taken into consideration.

The departmental initiatives such as virtual conferences, webinars, workshops, online guest lectures, to enrich the curriculum is planned by the HODs and faculty members of the respective departments. The college IT team released the first Lumiere JNC android app version with the intention of having a single point of access to all the students and staff members. Class tests, assignments, projects, presentations by students, schedule of the mid- semester and end semester examinations are indicated and constitute part of the academic planning for the

year. The syllabus is formed in consultation with the experts in the subject who are the members of the Board of Studies and Examination, keeping in mind the relevance of the content as well as the quality time that is required in delivering the content. Regular meetings with staff council, synergising committee, examination committee and Heads of Departments are held, to plan and ensure compliance with the academic schedule.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

164

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

71

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1556

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

30

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The College uses a single data base system which helps in maintaining the records of students from the point of their entry (admission) to their exit (issue of transfer certificate). Data pertaining to admission of students is transferred to the examination system two months prior to the commencement of the End Semester Examination. All computation is done by the software program. Process of examinations begins with issuing Notification, Registration of students for appearing for End

Semester Examinations and announcement of Time Table.

The eligibility list of students for the semester for all programs is generated through the Examination Management System. The time table is made for all the programs, enabling online generation of Admission tickets for the practical and theory examinations. Marks statement with photograph and consolidated marks cards with Cumulative Grade Point Average is generated through the same system.

The invigilator's diary, Register number barcodes and marks barcodes are generated using the examination management system. Continuous internal assessment marks are also entered by scanning the barcodes for register numbers and marks.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.jyotinivas.org/examination_cell.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme outcomes, Programme specific outcomes and course outcomes for all programmes offered by the institution are displayed on the college website. When students enter a particular programme they are already aware of the programme outcome from the information given during admission. Heads of Departments and senior teachers apprise them in greater detail of programme specific outcomes in the first few classes of the semester. The institution develops programme outcomes in consultation with senior faculty members from the concerned departments, as students have a triple major structure. Each department develops course specific programme outcomes in consultation with the Board of Studies, which is then presented, discussed and approved by the Academic Council. In general, the aim of the different programmes are: To develop through the curriculum, analytical, logical thinking, reasoning and critical thinking skills among the students To enhance students' perception and sensibilities about the world by encouraging students to approach diverse issues critically Learning in an inter-disciplinary perspective to inculcate a holistic

understanding, innovative thinking and problem-solving approach among students To develop effective communication skills and inculcate a spirit of enquiry in students To prepare them to be effective citizens in the nation-building process.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

All the programmes of the college lay emphasis on nurturing the qualities of excellence, code of ethics, openness of mind, and enhancing communication skills and critical thinking in students.

Course evaluation through examination is done to determine the level of understanding of a student with regard to the various subjects offered in a course. These are tested by the following: continuous assessment tools- class test, quiz, assignment, project, seminar, mid-semester examination, and viva-voce. The examination system tests the analytical, creative, logical skills of the students.

The students are directly recruited from the campus during the final year by key players in IT, ITES and BPO sectors, Multinational Business Organisations and Banking Institutions. The students are placed in IT, Media and communications, Finance, Banking, Research, Public Relations, HR and Marketing sectors.

Feedback is obtained from students online and manually in consultation with the staff. Feedback is also obtained from alumni and employers. The college aims to ensure that the young women entrusted into our care emerge not only as intellectually enlightened citizens but also as emotionally balanced and socially committed lifelong learners. It is reflected in different aspects of curricular, co-curricular and extracurricular learning.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://jyotinivas.org/examination_cell.php

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1225

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://jyotinivas.org/college_report.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://jyotinivas.org/student_satisfaction_survey.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Research is an essential element of higher education and its promotion reflects the vision and mission of the Jyoti Nivas College Autonomous. The research centre at Jyoti Nivas College focuses on finding solutions to interdisciplinary / cross-disciplinary research problems that will have a significant societal and economic impact. The college regularly provides seed money In order to encourage faculty researchers to publish Research papers, Book / Book Chapterpublications, encouragement

for Patents, Collaborations with National and International Bodies of repute. This promotion of research and dissemination of research work is overseen by the Research Cell of Jyoti Nivas College. Incentives are also provided to the faculty on completion of M.Phil and Ph.D in the form of certificate of appreciation and salary increment.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://jyotinivas.org/research.php?msclki d=765c483baa8f11eca519869a87f672d5
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

NIL

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

NIL

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

NIL

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

10

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

NIL

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Jyoti Nivas College Autonomous (JNC) has systems and processes in place to nurture the seeds of entrepreneurship, creativity and sharingskills among young minds. As a women's college, our incubation environment encourages students to explore opportunities for self-employment through various programmes.

The Institution Innovation Council (IIC) facilitates networking opportunities for incubating / setting up innovative, scalable and sustainable enterprises. Activities organized include:

Intrapreneurs in action: Students formed and managed three companies:

- Agrarian -provides sustainable products through small-budget farming project in the campus.
- Debrantec - an in-campus integrated marketing consultancy
- Parivarathanam - recycling and reuse of paper products

Start-Up, Scale-Up - Talk Series: Interactive sessions by

marketing professionals and entrepreneurs

VStart: Social Media Business Venture

Success Story of a Startuppreneur: Entrepreneurs speak on pursuing dreams

Entrepreneurship Week: Classroom research activity on global entrepreneurs

Entrepreneurship Cell (E-Cell), dedicated to promote entrepreneurial spirit among students. The cell has six departments, namely, Content, Finance, Marketing, Operations, Sales and Talent Management. Activities include:

Green Store: Entrepreneurs sell merchandise from 'The Cloth Bag Project' and 'The Notebook Project'.

E-Drive: Galentine's Day to promote the sales of self-made products and services.

Friday stalls: A weekly sales event

Weekly meetings of e-cell to promote innovation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jyotinivas.org/e-cell.php

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

12

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	B. Any 3 of the above
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File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

86

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

41

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jyotinivas.org/jnc/AQAR/2020_21/3.4.4/3.4.4.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

21

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year**

02

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy**3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)**

2.40

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

20665

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Outreach programmes at Jyoti Nivas College Autonomous aim at deepening the students' understanding of social diversity. Students are exposed to different segments of society to create awareness and sensitize them to the lives of the less privileged. In addition to curricular, co-curricular and extra-curricular activities, students also engage in serving the community. Social work also promotes self-determination and resilience among students who are socially aware and make them realize that one of their prime responsibilities is to serve the society.

A large number of the extension programmes are organised by the

AICUF, NCC, NSS, and Rotract units of the college. For the academic year 2020 - 2021, students have taken part in social activities by attending webinars on social awareness themed subjects. They have also taken part in various activities such as Eye donation walkathon, Virtual Marathon, Prathiba - Independence Day themed talent show, Republic Day camp and other community services. The institution has received many laurels for the same.

These students become the pillars through which the rest of the student community gets sensitised to participate or be a part of these programmes on a voluntary basis. We believe in the motto of 'giving back to the society'.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jyotinivas.org/club&associations1.php

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

07

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

82

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

6077

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

182

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

16

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The Institution Provides amenities namely the class rooms with Projectors, OHP, Wi-Fi connection, smart boards with LMS, LAN

connected, and CCTV cameras. The Department of Commerce has a business laboratory (B-Lab) using advanced Assisted-Technology. Life Science departments has 6 labs with upgraded equipment's. Psychology and Travel and Tourism department has laboratories to help students. Physical Science departments has 17 laboratories. The Electronics Department signed an MOU with Texas Instruments Innovation Laboratory where AI, IOT and Robotics is taught. Mathematics laboratories has 60 and Computer Science Department has 137 computers. The Centre for Media Studies has two media, a digital editing laboratory, video, audio, performing arts and news studios.

The college is equipped with three Auditoriums, two Conference and eight seminar halls, Reading Room, two language laboratories. State-of-the-art-Board room provides facilities for teaching-learning discussions. State-of-the-art-Jyoti Auditorium, St. Joseph's Auditorium and PG Auditorium and State-of-the-art-Conference Halls are used for conferences, workshops and cultural events. The Counselling room to support students. The Library and Information Centre provides internet access, book bank, digital library, online database, remote access facilities. DELNET, N-LIST, Galileo Integrated Digital Learning Centre, Jyoti Digital Braille Resource Centre are available. The Paper Recycling Unit for environmental conservation. Sports facilities for students. The Indoor stadium is used for fitness training.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The College has facilities for a wide range of sporting activities namely four courts, Space for track-and-field events, soft ball and cricket. An indoor games hall for Yoga, Zumba, table tennis, chess and carom. A state-of-the-art modern gymnasium with latest equipment's.

Cultural activities - A wide range of musical instruments is

available for Indian and Western music teams, namely Keyboards, base guitars, drum kits, Cajon, djembe, piano and a fully equipped sound system

A Performing Arts studio was set up for the B. Voc (Performing Arts) students to practice dance, theatre and prepare for media events, which are an integral part of their curriculum.

The main sports field, the quadrangle in the degree block and the driveway are used for conducting various events,

The college has 3 Auditoriums and 2 Amphi theatres.

Sl. No

Facilities

Area

(in Square. meters)

Year of Establishment

User Rate

P/A

1

Main field

4500

1966

1500

2

Basketball, Volleyball Throw ball and Tennis courts

1500

1966

1500

3

Indoor games hall

137.75

1966

1500

4

Yoga room

557.48

2009

100

5

Gymnasium

175

2018

35

6

Zumba room

70.23

2017

100

7

Indian music room

50.16

2016

25

8

Western music room

50.16

2007

100

9

Performing Arts studio

205.94

2017

250

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

114

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

176

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Name of the ILMS software : NewGenLib (NGL)

Nature of automation (fully or partially) : Fully Automated

Version : Version: Helium - 3.2

Year of automation :2008

The functional modules supported by NewGenLib version Helium-3.2are:

- Technical Processing
- Circulation
- Acquisition
- Serial Management
- OPAC
- Administration
- Queries
- Utilities
- Windows

Various housekeeping activities of the library such as data entry, search catalog, printing spine label, issue, return, renewal and reservation of books, patron creation, member logins, etc. weredone through the software.

Online Public Access Catalogue (OPAC) service is provided. Users

can search for books by title, author, and subject. A separate KIOSK (Desktop computer) is available for searching for books through OPAC. Web OPAC facility is also available to search for books from off-campus. The web OPAC link has been updated on the library website.

New books are displayed on the OPAC. All books in the library are bar-coded. All users are given a unique barcode ID. Users can log in to their account to know borrowing/circulation privileges, personal details, view circulation history, and reserve an item online.

E-mails regarding check-outs (issues), check-ins (returns), renewals, and other transactions are sent to the library users, Automation has enhanced the image and reach of the library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://106.51.65.176:8081/newgenlibtxt/

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

654

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

225

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

CCTV Facility: 200 cameras have been installed to bring the entire campus, classrooms, and common areas under surveillance for the safety of the students and staff.

Audio Facility: In addition to existing facilities, another 12 Ahuja Bluetooth speakers with a built-in amplifier of 50 watts capacity were installed in 12 classrooms to facilitate audio-video presentation.

Online Teaching-Learning Modes: The management of the College has implemented the MS Teams platform since June 2020. This has enabled the implementation of the platform and migration of all users including staff, students, and administrators into this platform.

Staff meetings, department meetings, webinars, Principal's addresses to staff and students, and students' meetings are carried out through this platform. Over 18000 participants have benefited through 45 webinars that were conducted through MS Teams.

MS Teams has become the central repository for all the learning activities of students and staff. Online content in the form of videos, presentations, and spreadsheets are easily shared through this tool. Assignment tracking as well as monitoring attendance, group discussions, presentations, live practical sessions are made possible..

Online Exams and Valuations: Mercer -Mettl software was used for online examinations and valuations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3713	494

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

176

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The Management has policies and practices for optimum use of facilities such as ICT-enabled classrooms, Wi-Fi, conference halls, laboratories, air conditioners, staff rooms, staff lounges, union room, sports field, gymnasium, amphitheatre, indoor games hall, meditation, music, guest, medical rooms, food court, elevators, generators, server room, RO water purifier, recycling water treatment plant, CCTV surveillance on campus and LED panels. The ramps and support bars to make the campus differently-abled-friendly. As the campus is spread over 38786.60 square meters, there is a schedule for maintenance, based on necessity. A streamlined process of service, repairs and maintenance are ensured based on the usage of facilities. Annual maintenance services for the proper risk-free functioning of all amenities is carried out on time. Periodic service for functioning of ICT enabled facilities in classrooms, laboratories, and other assets are also carried out in due time. Supervisors and support staff oversee the cleanliness of the campus. The sanitation of washrooms is monitored regularly. The managers of the state-of-the-art auditoriums monitor the maintenance of instruments. Hostel accommodates 150 students, Hostel amenities consists of 40 restrooms, washing and drying

area, spacious dining hall with television, Wi-Fi enabled common room, prayer hall, sick room, garden, and fully automated kitchen. The housekeeping department in hostel is carried out under the supervision of chief warden. Environmental pollution control activities is carried out by implementing various programmes in the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

204

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

263

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga,

A. All of the above

**Physical fitness, Health and Hygiene)
Awareness of Trends in Technology**

File Description	Documents
Link to Institutional website	https://www.jyotinivas.org/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

2176

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

104

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

240

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

07

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

13

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Student Council/Union is an integral part of JNC. It is an elected body. All the students of the college vote to elect their representatives.

The activities listed for the year 2020-21 are:

1. 5th September 2020 - ONLINE CELEBRATION.
2. Reading of Constitution was done on Microsoft Teams - 06.11.2020 (Friday) at 11:30 am to aware about the criterion for filing the nomination of student union election.
3. Know Your Candidate'- Confrontation was held on 23rd November 2020 online at Microsoft Teams through Live Stream.
4. On the 25th of November 2020, the election of the college student union 2020-21 was held online through Knowledge Pro portal from 11:30 am to 12:30 pm. All the staffs and students casted their votes online for the five office bearers' viz. President, Vice-President, Cultural Secretary, Sport Secretary and Treasurer.
5. The class and sports representative election was held on 25.11.2020 (Wednesday) from 1:30 to 2:30 pm online at Microsoft Teams by putting Teacher-in-charge for each class.

6. The investiture ceremony of the Student Council (Union) for the academic year 2020 - 2021 was held on 3rd February 2021 at 11:00 am in Jyoti Nivas College auditorium.

7. On 30th March 21, intra-collegiate fest Rhapsody with the theme "Locked Out".

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

17

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The alumni of the college maintain a very healthy link with the institution. Every outgoing student becomes a registered member of the Alumni Association of JNC. The goals of the association are:

1. To arrange periodic alumni meets that provide a platform for all former students to meet, reconnect, relive their memories and renew their links with the institution.
2. To provide financial support to the needy and deserving students of the college. To act as class connectors of their batch
3. To help in contacting resource persons and organise career-focused events

4. To institute scholarships and awards to encourage high achievers in the field of academics and sports.
5. To enhance alumni-institute interaction.
6. To provide medical aid to AIDS/HIV positive patients, especially students from under privileged background.
7. To foster better relationship between the present and past students by arranging friendly events.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Communion and excellence includes various committees comprising of Principal, staff and students to plan, organize and execute academic and other activities every year. Interdisciplinary seminars/ conferences are organized by all the departments. Events like orientation, students' day, college day and teacher's day are organized.

The curriculum is reviewed and revised by Board of Studies comprising of staff, external members and an industry expert. This is reviewed by the Academic Council. A library with extensive reference facilities, reading rooms and online database is available to both students and staff. Computer laboratories and language labs are also functioning to encourage practical learning.

As a part of service to under privileged, institution provides fee waivers for economically disadvantaged and encourage them for higher studies. Remedial classes are organized for students who are academically weak.

Relevant practical experience and industry oriented education is conducted regularly. Field / industrial visits / internships are mandatory in some courses to update course curriculum and employability of students. The Placement Cell organizes workshops and placement drives.

Outreach programmes and spiritual retreats are conducted in the form of Value education classes. Holistic education includes; Balance of academic and other activities for all round development.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://jyotinivas.org/jnc_history.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Functioning of Student Union/Council is an integral part of campus life at Jyoti Nivas College Autonomous. It is an elected body, union helps in the smooth functioning of the various academic, co-curricular, extracurricular, cultural and sports activities of the college. Student Council/Union at JNC works under the guidance of three student union advisors and mentorship of the Principal. Students Council/Union consists of the following posts: President, Vice President, Cultural Secretary, Sports Secretary and Treasurer. The Union bridges the gap between Principal and Student body.

Functioning of Examination Cell an example of collective ownership of responsibility in a well regulated process is the conduct of end semester examinations starting with the notification of the examination schedule, to the announcement of results, a process covering a period of about two months. The examination cell comprises of: Board of Examinations (BoE): COE, Deputy COE, Deans and Deputy Deans of the Science, Arts, Commerce Management and Language streams. Examination Committee A week before the examinations commence, the Deans coordinate with the

HODs of the Board of Examiners of each department to scrutinize the papers received. Scrutiny ensures that the question papers conform to the prescribed syllabus, are error free and meet the required standard.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

ADMISSION OF STUDENTS

The following is the admission process followed

Creating awareness on educational opportunities: The college has developed a system that allows students to apply directly through the website. We advertise at the national and international level in print media and social media to raise public awareness about women's educational opportunities and to explore the learning environment and programme options available to them.

Automation of Admission Process: The System integrates all the functional areas of the institution. The user-friendly portal will be open for all the eligible candidates for UG and PG at the time of admission. All the details regarding the various programmes are presented in the portal. Application forms of the students are processed and all the relevant details are verified using the software.

Multi-channel student support: During the admission period, the Admission Committee assigns duties to well-trained staff to ensure a seamless experience for all applicants. The staff are trained to effectively use the online admission portal and offer any clarifications that may arise during the process, both face-to-face and over telephone. There is a link on the College website to information about the programmes offered, the eligibility and qualification requirements, and the application

process .

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://jyotinivas.org/ug_courses.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Jyoti Nivas College Autonomous follows a 'top-down' principle of governance with a strongly developed participatory management process in place. At the apex is the Society of the Sisters of St. Joseph of Tarbes.

The Governing Body consists of nominated members from the Society of St. Joseph of Tarbes of Bangalore Province which comprises the President, the Education Secretary, Principal of the college, members of the local management committee and the nominated members. This body provides direction for institutional development, frames policy matters, rules and regulations for appointment of staff, salary of management staff, code of conduct of all staff and approves financial budgets for each academic year.

The Management Committee is headed by the Principal and comprises of the sisters of the management.

The Synergising Committee comprising the Chief-Coordinators, IQAC Coordinator, Controller of Examinations, Deans and Deputy Deans, Nodal officers of AISHE, Grievance Cell and NIRF and the Board of Examination who plan, ideate and brainstorm new ideas for academic progression and reported directly to the Principal. Three faculty members appointed as Student Union Advisors from the Arts, Science and Commerce streams, guide the Student Union in all student-related activities.

File Description	Documents
Paste link to Organogram on the institution webpage	https://jyotinivas.org/organization_structure.php
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.jyotinivas.org/jnc/agar/2020_21/6.2.2/add%20info%206.2.2.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution prioritises the welfare of all its employees in following measures.

- Financial aid is provided to employees in the form of salary advance.
- Children's Educational fees for employees are provided as advance.
- Support staff are provided with six sets of uniform for daily wear.
- Caretakers and administrative staff are provided teadaily andpaid for the overtime work.
- Faculty enhancement programmes are conducted periodically.
- The Management provides thoughtful and useful gifts on Teachers' Day and for Christmas.

- Outstation trips are organized annually for both teaching and non-teaching staff.
- Restrooms are provided with a sanitary pad vending machine and incinerators for disposal.
- Separate lounges are provided for men and women faculty.
- A gymnasium with the latest fitness equipment is available for the use of staff and students.
- Meditation room is provided to achieve inner peace.
- A modern cafeteria provides food at nominal rates. Two snack vending machines are installed and used by staff and students.
- Free parking facility and free Wi-Fi Access is provided for all employees.
- College has a medical room with a doctor on call and a nurse on duty. The college has an agreement with Apollo Clinic, located opposite the college to deal with emergencies.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

9

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

164

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

To ensure transparency, accountability and maintain the highest degree of integrity the college conducts internal and external audits regularly.

Internal Audit:

The Governing Body of the Institution, the Finance Committee of the college and the Administrator are the authorities in charge of the financial management of the college.

The internal financial Audits are conducted by a certified chartered Accountant firm M/s Phillips & Co. on interim and annual basis. The audit is conducted in accordance with the general auditing standards of India. The certified Audited statements and the utilization certificates are submitted to the UGC. In addition to this, during every financial year, the Finance Team of our Educational Society, visits the college for physical verification of Accounts and financial transactions.

External Audit:

Periodical external audit of accounts are conducted by the Department of Collegiate Education, Government of Karnataka and also by the Accountant General.

Adhering to the audit report, the observations and objections raised by the Audit Teams are discussed, clarified, reviewed by those in charge of the financial management of the college. The relevant action is initiated as per the instructions of the team, to resolve the objections raised. Further final replies are furnished for the pending queries.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

115730

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The efficient mobilisation and utilisation of funds, aimed in the right direction, leads to a high level of progress of an educational institution. The institution has a well-defined mechanism to monitor effective and efficient utilization of available financial resources.

- The Administrator and the team prepare the institutional budget and present it to the Principal.
- The Principal finalizes the recurring and non-recurring expenditure budget and then presents the report to the

Local Managing Committee.

- On approval of the local managing committee the final budget is placed before the Governing Body for their approval.
- The institution adheres to the Utilization of budget approved for the academic expenses and administrative expenses.
- There is strict adherence to the terms and conditions of the purchase order.
- Only the authorized persons operate the bank transactions.
- UGC grants received are mobilized and utilized as per the norms/ guidelines of the scheme sanctioned by the UGC. The purchasing process is initiated only after the final allocation of grants by the Principal and the finance team. Financial audit is conducted by a certified Chartered Accountant every financial year to verify the compliance. Utilization certificates are submitted to the UGC.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Preparedness for the implementation of NEP 2020: Keeping in mind the implementation of NEP 2020, IQAC encouraged faculty to attend online webinars conducted by MHRD and NAAC on the implementation of NEP 2020. A total of 650 participants attended the two-day webinar on NEP organized by the IQAC to familiarize the faculty with the process of structuring the syllabi and equip them to meet the challenges of designing syllabi. The departments also intensely compiled the POs, PSOs and COs for all the programmes and courses so that Outcome Based Education be achieved.

Developing E- content was made mandatory for all the faculty as the pandemic outbreak put an end to offline classes. Examinations reforms were set in with the introduction of online examination.

Meeting the challenges of post COVID Scenario: A five-day international faculty development programme was conducted under the aegis of IQAC on 'Reconfiguring the Mind: Post COVID Consciousness' with focus on addressing the emotional, psychological and social distress caused by the pandemic. This event saw over 1000 registered participants.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jyotinivas.org/conferences.php#2020

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

In order to safeguard academic accountability, and ensure quality of educational processes, the IQAC spearheads the conduct of the annual feedback on teaching learning process, whereby the quality of the learning process could be assessed. IQAC collected feedback on curriculum as well to evaluate the impact of course content and the methodologies of delivery. Innovation in teaching methodologies was introduced particularly with the advent of COVID 19 and every faculty and student was educated on the use of MS Teams platform and the utilization of the various features of MS Teams. It has inspired the faculty members to make continuous improvement of teaching and learning a priority. Furthermore, IQAC also conducted a mid-session evaluation on the online teaching methodology to assess the reach of teaching techniques to the student community. IQAC conducted a five-day FDP on E Content: Teaching and learning, an in-house training session for the faculty on the optimum use of technology.

Reforms facilitated: Faculty has developed e-content to enable the self-study of students who experienced challenges of network. Students as well as faculty have taken up MOOC and other courses on the Swayam and NPTEL platform. Many have completed Coursera certification courses to enhance their academic credits.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.jyotinivas.org/college_report.php
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

An empowered and mature young woman, aware of her rights and responsibilities is a valuable contributing member of the society. Through various academic, co-curricular and extra-curricular practices, gender equity and sensitization is fostered. This brings an enhanced focus on gendered roles and responsibilities of women, and makes them conscious about their social positions within a rapidly changing eco-system. The institution caters to young women coming from various socio-economic backgrounds. Students migrate to Bengaluru from small towns/rural areas, looking for a better start in life with access

to a comprehensive education. This places an onus on the institution to understand their needs and cater to their aspirations. Seminars, conferences, classroom discourses, outreach programmes organized by clubs and associations are some of the platforms facilitated by the institution. Issues on abuse, assault, gendered healthcare, mental well-being, workplace discrimination, employment and modes of empowerment are discussed and debated. These programmes also cater to the emotional, psychological and cognitive development of the students. Institution provides facilities such as round-the-clock vigilance, CCTV cameras, personal counseling services, anti-sexual harassment cell and other hygiene-related infrastructure. Orientation programmes are conducted for male staff to create awareness about their roles, attitudes and disposition in a women's college.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Several methods are in place in College for the management of degradable and non-degradable waste. The thrust is on- "Reduce, Recycle, Reuse" and "No Plastic Zone". Different colour dustbins (green and blue) are set up for dry and wet waste disposal. Waste is disposed off at identified places for recycle and manure conversion.

The institution has set up two Sewage Treatment Plants (STP) with a capacity of 60 KLD on campus. Treated sewage is being kept low in BOD (less than 15 mg/lit.). This meets the requirements of the State Pollution Control Board.

Autoclaving and Incineration techniques are used for the proper disposal of biomedical waste in the college.

E-waste such as computers and printers are sent for sale and old mobiles, CDs, DVDs and batteries are collected by the NGO SOGO.

Hazardous chemicals like concentrated acids and bases are segregated in different containers. These are identified, disinfected and disposed off collectively at a central place. Radioactive waste is not generated by any laboratories.

Waste recycling systems include:

- Three R's Strategy- "Reduce, Recycle, Reuse"
- Vermicompost for the organic production of compost
- Paper Recycling Unit for the Optimal utilization of Paper
- Two STPs - Capacity of 60 KLD

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	A. Any 4 or all of the above
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File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

JNC prepares its students to live a life that combines the essence of Indian culture with a cosmopolitan outlook. The emphasis on co-curricular and extracurricular activities helps develop a holistic perspective. As a melting pot of languages, religions and cultures, the institution upholds a secular and

progressive identity. JNC is a minority Christian institution. However, the college is respectful and welcoming of all religions, in the admission of students and employment of teaching/non-teaching staff. The inter-faith meditation room on campus speaks strongly of this inclusive ethos. NCC, NSS, AICUF, ROTARACT CLUB organize activities with a strong emphasis on community-building and social immersion. Various creative and cultural programmes are also held to sensitise youth towards inclusivity and compassion. Events like Ethnic Day, when students dress up in their traditional attire, are celebrated to mark the spirit of India's unity in diversity. The community of the Sisters of St. Joseph of Tarbes who live on campus, oversee the efficient functioning of the campus and set an example for all to follow, with their unwavering dedication, commitment and personal connection to all. The notion of the JNC Family is a lived reality and first-hand experience for every person on this campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The purpose of a holistic education is to develop a healthy balanced individual committed to her role as a conscious, dutiful citizen. India stands on the cusp of global change, with its youth acting as agents of change for a better future. In the past year, the pandemic has exposed the need for a socially-aware citizenry, capable of positive action in the time of national crisis. A global medical emergency has challenged our social structures and functioning in every possible way. It is not enough just to receive a successful degree at the end of one's academic career. Knowledge must be supplemented by awareness for nation-building and commitment to positive deeds. Our Constitution has equipped us to be progressive, liberal, and tolerant citizens. It is the basis of our identity as Indians. In today's rapidly changing scenario, it is essential to be aware of our rights and yet perform our duties. As catalysts of social change, students are poised to take on this role to ensure a responsible and purposeful future. Departments of Sociology and Public Administration observe the Constitution Day. Webinars and

group discussions are conducted to understand the Constitution, its function and our roles as citizens.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution fosters bonding and camaraderie among the students by observing events and festivals of national and international importance. Celebrations on these occasions bring the student and staff together nurturing a sense of community. Cultural programmes, outreach initiatives, Student Union assemblies and other co-curricular activities are organized to harness a spirit of cultural diversity and creativity among the students. The College campus is a thriving milieu of students

from various parts of the country. Awareness is raised about important histories across national communities; students are sensitized to cultural, linguistic, ethnic and religious diversities captured in these commemorative events. Lives of important personalities are showcased during College Day, Independence Day and Rajyotsava Day. Other commemorative days on the national and international calendar are celebrated through portrayal of dances, drama, musical recitals etc. In keeping with Covid-appropriate protocol, last year programmes were conducted virtually to observe Independence Day, Kargil Diwas, World Mental Health Day, Yoga Day etc. NCC cadets took part in Republic Day celebrations at the Raj Bhavan. These events become a collaborative platform for staff and students to learn and be creative at the same time.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Title of the Practice

"Pioneering measures, amidst the pandemic, towards continued holistic growth of young women"

2. Objectives of the Practice

Uninterrupted learning despite the pandemic

- Ensuring emotional wellness
- Aiding fringe communities
- Offering economic assistance to students

3. The Context

- Identify and familiarise faculty and students with portals for online classes.
- Reach out to fringe communities during lockdown.
- Identify students requiring financial and emotional assistance
- Remote access to library resources.

4. The Practice

Seamless continuation of classes was supplemented by the digitisation of the college library, providing access to its journals and books. Online mentor-ward meets and webinars on mental health ensured emotional wellness of the students. Covid warriors liaised with blood & plasma banks, increased vaccination awareness and extended economic aid.

5. Evidence of Success Support of Rs. 6,91,490/ was provided to 220 families

- Fee waivers to students.
- 7 mental health webinars were conducted
- 5 gender sensitisation and health care programmes were held

These reflect the institution's:

- Social commitment
- Care for students' comprehensive wellness

6. Problems Encountered and Resources Required

Reduced inflow of fees.

- Online mode enabled the diversion of funds into more vital sectors.

- Students from economically challenged subdivisions faced difficulties with network and infrastructure.
- Absence of physical interaction

File Description	Documents
Best practices in the Institutional website	https://www.jyotinivas.org/best_practices.php
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

As a college of excellence, the institution through knowledge incubation, social immersion, conservation, inclusivity, and the culture of research ensures its continued high-quality performance.

Curricula development addresses contemporary areas, social relevance and bridges academia-industry interface. Conferences, seminars and research expose students to new areas and possibilities of trans/multidisciplinary learning. Staff from JNC have been invited by different institutions, organizations, and academic bodies as keynote speakers, plenary speakers, panel members, resource persons, members of Boards of Studies and MPhil/Ph.D. examiners, paper-setters and evaluators to share their expertise and insights. Knowledge gained from such interactions help the institution to establish new courses.

Through different platforms like the braille library, the recording of audiobooks by the social immersion committee of the P.G. centre, charity drives and initiatives conducted by the NSS, NCC, Rotaract and AICUF units, the college aids in empowering different marginalized sections of society.

Environmental sustainable initiatives- webinars on an eco-friendly lifestyle by the Rotaract club and on Tobacco consumption by the NSS -enabled students to realize the importance of reusing and recycling and the health and

environmental hazards tobacco can cause.

File Description	Documents
Appropriate link in the institutional website	https://www.jyotinivas.org/institutional_distinctiveness.php
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

With the intention of promoting quality research and knowledge generation the institution intends to offer PhD programs in English, Commerce & Management and Computer Science. Further, the institution proposes to collaborate with other institutions and universities to enable student exchange, sharing of resources and collaborative research. The college is also closely following the amendments in the National Education Policy to bring about smooth implementation of the same when it has to, in the future. The college intends to enhance industry- academia interaction and knowledge sharing through larger numbers of MOUs and industry research projects.