



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		JYOTI NIVAS COLLEGE AUTONOMOUS
Name of the head of the Institution		Dr. Sr. Elizabeth C S
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		080-25530137
Mobile no.		9845405082
Registered Email		info@jyotinivas.org
Alternate Email		iqac@jyotinivas.org
Address		Koramangala, Hosur Road
City/Town		Bengaluru
State/UT		Karnataka
Pincode		560095
2. Institutional Status		

Autonomous Status (Provide date of Conformant of Autonomous Status)	01-Oct-2004
Type of Institution	Women
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Ella Sen
Phone no/Alternate Phone no.	08025530137
Mobile no.	9916187166
Registered Email	iqac@jyotinivas.org
Alternate Email	info@jyotinivas.org

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.jyotinivas.org/iqac.php
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4. Whether Academic Calendar prepared during the year

if yes, whether it is uploaded in the institutional website: Weblink :	Yes https://www.jyotinivas.org/jnc/aqar/6.2.2/JNC%20ALMANAC%202019-20.pdf
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5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
3	A	3.76	2012	10-Mar-2012	09-Mar-2019

6. Date of Establishment of IQAC

01-Jun-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Alcoholism and De-addiction	07-Sep-2019 1	31
Menstrual Hygiene	07-Sep-2019	24

	1	
Jyoti Summit	22-Nov-2019 1	300
Women Empowerment and Leadership	29-Nov-2019 1	450
Overseas Career Opportunitites MoU and Japanese Language classesSkill	16-Jan-2020 1	100
Current Issues Confronting Principals and Heads of Institutions in India	19-Feb-2020 3	100
View File		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Jyoti Nivas College Autonomous	College of Excellence	UGC	2014 1825	20000000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	19
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

COVID19 Task force 2019 2020 Green audit completed Non teaching staff evaluation by the faculty Initiated a short term Certificate course in Women Studies Initiation and establishment of Incubation Centre

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
View File	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

06-Feb-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

The college Management information system (MIS) has been built over the years by introducing digitalization in the different modules of college administration. A few of these modules are disparate and a few are integrated. Module Purpose Admin To assign different roles to each faculty and oversee each module. Admission New applicant entry and admission processing Fee Collection Payments User Management General admin module for access and security Election Voting and election process management Employee Staff information management Salary Finance module Student Info Student information management Faculty evaluation Feedback processing and staff evaluation Curriculum Evaluation Feedback processing and curriculum evaluation Work done diary Task repository for daily work load College stores the data of activities through an event repository for each department

Part B

CRITERION I – CURRICULAR ASPECTS**1.1 – Curriculum Design and Development**

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			
View File			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
View File				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No

Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

One of the most important quality initiatives of the IQAC of Jyoti Nivas College Autonomous is the regularization of feedback system from all stakeholders of the institution. The integrated MIS of the college ensures that feedback on curriculum and curriculum implementation is collected, analyzed and used for improvements in both Curriculum Development and Teaching - Learning process. Students and Teachers participate in the process. It includes oral, informal, formal, evaluative, and peer-assessed feedback. Feedback is also obtained during the formal interaction that is held twice a year with parents/guardians and once a year with alumni. The focus areas of feedback include: Curriculum planning and design Curriculum implementation Personal satisfaction Alumni satisfaction Student satisfaction Feedback on Curriculum:

- At the end of the academic year every student submits an online feedback on curriculum
- Faculty submit their feedback in a prescribed format Feedback is received from guardians and alumni when they gather for meetings organized by the college.
- Every department collectively assesses the responses from students, alumni, parents, and faculty.
- Feedback on curriculum is also obtained from members of boards of studies who then participate in the review and designing of curriculum with an emphasis on the relevance of course content.

Feedback on Curriculum Implementation:

- At the end of every academic year students submit an online feedback on curriculum implementation by faculty.
- Faculty also undergo a formal peer review.
- The information is collated and submitted to the Management who then consult the Heads of the departments to seek suggestions for improvement in the implementation process of the curriculum.
- The IQAC organizes Faculty Training Programs and FDP as per the need.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3268	317	143	18	161

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
161	161	18	108	55	13
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentor-ward system is a strong one-to-one interaction between teachers and students in an atmosphere of care and concern. For students, the mentor becomes the go-to person for academic, personal and familial issues. Each teacher is assigned a group of 25 students as wards. The interaction helps the mentors to have a comprehensive record of the wards activities, academic, co-curricular achievements and planning for career. This practice was started in recognition of the need for the youth today to have a friend, counsellor and confidante on campus. It is also aimed at fostering a better rapport between the students and the teachers at a personal level to solve any emotional issue. Personal details and details of academic, co-curricular and extra-curricular activities through the three years of their education are maintained by the mentor in the prescribed diary. Once in a semester a parent teacher/mentor and student meeting is organised to review the progress of students in all aspects. This has also helped students of a particular mentor to have a sense of community and support.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3268	161	1:20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
161	161	Nil	26	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances	Total number of students appeared	Percentage
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about evaluation	in the examination	
Nill	Nill	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.jyotinivas.org/programme_outcomes.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://jyotinivas.org/curriculum_analysis.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes
Name of the teacher getting seed money
Nill
View File

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

No Data Entered/Not Applicable !!!

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		
View File		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Computer Science	1
Zoology	1
No file uploaded.	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			
View File			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				
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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
National Social Service	Best Partner Award	Department of Public Instruction Government of	58

[View File](#)

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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No Data Entered/Not Applicable !!!

[View File](#)

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
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No Data Entered/Not Applicable !!!

No file uploaded.

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
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No Data Entered/Not Applicable !!!

[View File](#)

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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No Data Entered/Not Applicable !!!

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
555.21	555.21

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
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No Data Entered/Not Applicable !!!

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NewGenLib (NGL)	Fully	Helium-3.1.1 the NGL Core Engine Version is 3.1.	2008

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	Nil	Nil	Nil	Nil	Nil	Nil
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	513	10	2	1	10	32	36	350	0
Added	0	0	2	0	0	0	0	850	0
Total	513	10	4	1	10	32	36	1200	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Media Lab	https://www.jyotivas.org/media_lab.php
Audio Studio	https://www.jyotivas.org/audiostudio.php
Nil	https://www.youtube.com/channel/UCZPP9avEzXKK2lOOWiqn0bg

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
26397083	26397083	37467722	37467722

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The Management has policies and practices to ensure optimum use of various facilities on campus such as ICT-enabled classrooms, campus-wide Wi-Fi, conference halls, laboratories, air conditioners, department staff rooms, staff lounges, union room, sports field, gymnasium, amphitheater, indoor games hall, meditation room, music room, guest rooms, medical room, food court, elevators, generators, server room, RO water purifier, sewage/recycling water treatment plant. CCTV surveillance through IP cameras setup at strategic points on campus. LED panels' setup on every floor enables fast dissemination of information to the students. The institution has ramps and support bars to make the campus differently-abled-friendly. As the campus is spread over 38786.60 square meters, there is a schedule for maintenance, based on usage and necessity. Heads of Departments, IQAC Coordinator and the Chief Coordinators identify the growing and recurrent needs for purchasing/upgrading various facilities. This is presented to the principal, who places the relevant proposal to the Management for approval, after which quotations are called for and orders placed. Day books and stock books record all procured items in college. Internal and external audit during the annual stock verification is mandatory for all departments. The following steps are taken to ensure and make the campus safer: A streamlined process of service, repairs and annual maintenance services are ensured based on the usage/need - daily, weekly, monthly or annually. Annual maintenance services with professional vendors are in place for the proper and risk-free functioning of generators, elevators, RO water purifiers, air conditioners. Periodic service and repairs are carried out for an effective functioning of ICT enabled facilities in classrooms, laboratories, classroom furniture/equipment, and photocopiers in addition to continuous supervision of power/water supply. Two supervisors and support staff are in charge of maintaining the cleanliness/hygiene of the campus. The cleanliness and sanitation conditions of washrooms are monitored regularly by a team of janitors. Buildings and other infrastructure are painted periodically.

The state-of-the-art auditoriums have latest electrical and electronic equipment. The auditorium managers with assistants and other technical staff regularly monitor the maintenance of the instruments. Well-equipped hostel accommodating 150 students, 40 bathrooms/restrooms, washing and drying area, spacious dining hall with seating capacity of 154 with television connection, Wi-Fi enabled common room, prayer hall, sick room, garden and fully-automated kitchen. The housekeeping in the hostel is carried out by ten janitors on all the floors under the supervision of the chief warden of the hostel. Two cooks ensure timely, wholesome and hygienically prepared food. Environmental pollution control in the campus is effectively carried out by the implementation of various methods and programmes as follows:

- Energy Conservation - Solar Panels and Wind Turbine
- Sewage/Recycling Treatment Plant
- Tree planting programmes
- Rain water harvesting to mitigate the effects of water demands
- Green Initiatives include plastic-free campus and paper recycling
- Efficient segregation policy in the food court for waste disposal
- Sufficient number of dustbins on campus and in every room
- Segregation of wet and dry waste
- Awareness campaigns regarding cleanliness are made through captions/bulletin boards

https://www.jyotivas.org/pdf/maintenance_policy.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION**5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SJT Scholarships	51	409795
Financial Support from Other Sources			
a) National	Karnataka Government/Arivu Loan Scheme/Jammu and Kashmir PMSS/Backward class fee concession/Life line foundation/Aalim Education Trust/Rotary Club/Zubeda Suleiman Education/Shehnaz BAno/Maymar Charitable/Mamoor Welfare Trust/Muslim Service Society/In	171	2124170
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	Nil	4100	1387	480	193
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	Nil	Nil	Nil	Nil	Nil
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
TOFEL	1
Any Other	2
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council/Union is an integral and dynamic part of campus life at JNC. It is an elected body. All the students of the college vote to elect their representatives. The Union helps in the smooth functioning of the various academic, co-curricular, extra-curricular, cultural and sports activities of the college. The union members work for the welfare of students and the upliftment of the institution as ambassadors of the college. They are the voice of the students. Student Council/Union at JNC works under the guidance of

student union advisors and mentorship of the Principal. The academic year begins with the election of Students Council/Union consisting of the following posts: President, Vice President, Cultural Secretary, Sports Secretary and Treasurer. The election Page 81/144 07-10-2020 12:50:57 Self Study Report of JYOTI NIVAS COLLEGE AUTONOMOUS of the student body begins with the filing in of nomination papers followed by the scrutiny of the nomination papers by a team of experts as per the College Constitution. On the election day every student and staff gets to cast their vote through the Electronic Voting Machine (EVM) obtained from BEL (Bharat Electronics Limited). The day ends with the announcement of the winners for each post. This is followed by the election of the sports and class representatives. After the election, begins the planning of events for the academic year, which is initiated through a two day leadership camp, where students are taught the nuances of becoming a true leader by experts. The formal induction is done at the Investiture Ceremony. The Student Council/Union is responsible for organising and executing cultural and sports events at the national, inter-collegiate and intra-collegiate level. Scintillation, the national cultural extravaganza and Sphygmus a national sports fest are important events. Rhapsody the inter-class competition showcases the varied talents of all students. An event looked forward to by all is the Freshie Queen competition that initiates the freshers into the college culture. The class and sports representatives co-ordinate with the Student Council/Union to execute the various student activities by motivating their class to participate in all the events. They liaise between the students and the student union advisors. Suggestions from the student body are presented to the Principal for timely action. They also assist the departments and institution in conducting various curricular and extracurricular activities. The elected/appointed student heads of various departments, clubs and other associations, under the guidance of appointed staff, assist in conducting activities like conferences, seminars, workshops, talks and exhibitions at the inter-collegiate, state and national levels. They also help to conduct other events such as Arbitrium the Commerce Fest, Jyoti Filmato of the Centre for Media Studies, Manasi organised by the Psychology department, Manrita an event by the Social Science Forum, Jyoti Summit, Teachers' Day, Students' Day and many more. The student leaders also help in coordinating the National Service Scheme (NSS), All India Catholic Union Federation (AICUF), Eco-club, Paper Recycling Unit and E-Cell activities

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

1460

5.4.3 – Alumni contribution during the year (in Rupees) :

292000

5.4.4 – Meetings/activities organized by Alumni Association :

13th July 2019

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Two Practices of Decentralisation and Participative Management Functioning of Student Union The Student Union/Council is an integral and dynamic part of campus life at Jyoti Nivas College Autonomous. It is an elected body. All the students of the college vote to elect their representatives. The Union helps in the smooth functioning of the various academic, co-curricular, extra-curricular, cultural and sports activities of the college. Student Council/Union at JNC works under the guidance of three student union advisors and mentorship of the Principal. The academic year begins with the election of Students Council/Union consisting of the following posts: President, Vice President, Cultural Secretary, Sports Secretary and Treasurer. While the union has a top-down mode of functioning, it has a participative engagement amongst all its stakeholders. From the principal to the extended union, every member forms a part of the chain of governance, ensuring smooth execution of duties. The Principal heads the decision-making process of administrative and financial aspects. The union advisers act as a bridge between the principal and the student union body, ensuring that union duties are carried out and the brand name of the institution is upheld. The student union brainstorm and lay down the blueprint for all the activities they plan for the year. Functioning of Examination Cell An example of collective ownership of responsibility in a well-regulated process is the conduct of end semester examinations (ESE) starting with the notification of the examination schedule, to the announcement of results, a process covering a period of about two months. The examination cell comprises of:

- Board of Examinations (BoE): COE, Deputy COE, Deans and Deputy Deans of the Science, Arts, Commerce Management and Language streams.
- Examination Committee

A week before the examinations commence, the Deans coordinate with the HODs for a sitting of the Board of Examiners of each department to scrutinise the papers received. Scrutiny ensures that the question papers conform to the prescribed syllabus, are error free and meet the required standard. The selection of one paper of the two received is done at random by the Principal. The Examination Committee works under the leadership of two coordinators and consists of 10-12 faculty members who oversee the physical arrangements of conducting the examinations including student room allotment, deployment of invigilators, flying squad to check malpractice, distribution and collection of the answer scripts. Teaching faculty do the invigilation for ESE. Valuation Custodians oversee the process of valuation, physical verification and review of valued answer scripts. Teachers with more than two years teaching experience value answer scripts and the junior faculty do physical verification. The valuation is centralised and carried out in the confidential section of the examination wing. Tabulation of the ESE marks is made error free by the use of bar codes for both student register numbers and marks. On completion of valuation and tabulation of the ESE marks, the final tabulation sheets are prepared and reviewed by the Board of Examinations. The results are declared in about four weeks after the completion of examinations.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<p>? Being clear to students and others what they can expect from the College and academic programmes. ? Admissions purely based on the merit of the students. ? Personal counselling to students and parents by the faculty</p>

members on academic programmes offered by the college. ? Provision for both online and offline admissions as well as fee payment. ? Submission of application online is mandatory. This helps in consolidation of data of the applicants. ? Providing complete information on admission procedure, programmes offered, contact persons and their mobile numbers in the College website.

Human Resource Management

College has created an environment to facilitate the mental and physical well-being of both teaching and non-teaching staffs. College motivates teachers to enhance their knowledge by:

- Attending and organizing FDP's, Seminars and Workshops
- Research publications and presentations
- Pursuing and completing Ph.D.

Mentor-Ward system ensures student-teacher rapport, unbiased interactions and safe and secure environment for the students. The IQAC monitors the progress of the faculties through student feedback system to help them grow holistically. College organizes Staff trip and celebrates Teachers day, Students day and Christmas month to build team and also to enhance Co-ordination and interaction among the staff members.

Library, ICT and Physical Infrastructure / Instrumentation

Name of the ILMS software: NewGenLib (NGL) Nature of Automation: Fully Automated Version: Helium-3.1.1 the NGL Core Engine Version is 3.1.1. Year of Automation: 2008 The functional modules supported by NewGenLib version Helium-3.1.1 are:

- Technical Processing
- Circulation
- Acquisition
- Serial Management
- OPAC (Online Public Access Catalogue)
- Administration
- Queries
- Utilities

Windows The ICT facilities provided are:

- LCD projectors
- Smart boards
- Laptops,
- Wireless networks.
- LED panels setup on every floor of the degree block enable fast dissemination of information.
- CCTV surveillance through IP cameras
- Wi-Fi (linked through LAN)
- Central Instrumentation Centre

Research and Development

The institution fosters research activities with consistent promotion of workshops, seminars, conferences, through organisation and participation alike. Infrastructural facilities like Central Instrumentation

	<p>Centre, Media Lab and Studio, Business Lab, Zoology Museum and access to Research Statistical Databases help in the growth of research-related activities. The College multi-disciplinary research publication Academic Studies: National Journal of Jyoti Research Academy (ASNJJRA, ISSN Number 0975-461X) has been in circulation with 26 issues. Academicians and research scholars from all over the country contribute research papers to the Journal. Faculty members are encouraged to apply for UGC-funded Research Projects. 09 Research Centres have been recognised.</p>
<p>Examination and Evaluation</p>	<p>The internal testing pattern includes class tests, assignments, projects, mid-semester examinations and viva-voce. End semester examination includes practical, theory and MCQs. Examination results are declared within 33 days approximately, with over 85 being the pass percentage, on an average. The college has full automation of Examination System covering the following functions: • Bar Coding • Double Valuation • External Authentication • Physical Verification • Continuous Internal Assessment The College uses a single data base system to maintain records of students from entry to exit. Data pertaining to admission of students is transferred to the examination system.</p>
<p>Teaching and Learning</p>	<p>? Academic learning: • Writing and presenting research papers by students is encouraged. Also selected research papers are published in the Student Research Journals (The Researcher, Scientia, Samshodhana, Dhii, Notebook, Navajyoti ISSN Number 24563781) • Career counselling and training sessions • Academia - Industry interface strengthened by MOUs and collaborations • Book Bank facility ? Experiential learning: • National and international conferences/seminars/workshops • Field trips and industrial visits • Internship programmes • Review and making of documentary films, advertisements and newspaper articles, group discussions, debates • Department newsletters and Lab Journals ? Differential learning: • Remedial classes for slow learners • Peer-</p>

	teaching • Communication skill classes, handbook for language development, language lab.
Curriculum Development	<p>The curriculum planning and implementation leads to a holistic understanding of theoretical and applied knowledge-systems of all programmes. It caters to the demands of</p> <ul style="list-style-type: none"> • Higher education • Research • Industry-oriented skills • Employability • Self - Learning • Personality Development <p>It develops analytical, entrepreneurial, business and communication skills, environmental awareness, gender sensitivity, human values and professional knowledge. Students are encouraged to undertake field projects and internships. It provides an inter-disciplinary approach to analysis and critiquing of policies and solutions. CBCS classes supplement the main courses addressing themes like self-esteem, self-image, interpersonal relationships and yoga for healthy mind and body.</p>
Industry Interaction / Collaboration	<p>The college collaborates with industries for various aspects of student development including student projects, internships and on the job training. Industry experts are also present on the Board of Studies of all the departments to periodically revise the syllabus to suit industry needs and bridge the Industry-Academia gap. Industries also regularly hire Jyoti Nivas College students through campus placements.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> • e- governance is used for exchange of information and communication among students, staff, parents and the interested public within and outside the campus via displays on the college website, sms and email. • Information on upcoming events, applications, courses, infrastructure etc. are intimated through the college website. • College communicates to the parent and student body through the Student login portal 'Knowledge Pro'. Attendance and hall tickets of end semester examination can be seen through the portal. Parents and students can raise support requests through the portal. Students can apply

	for Bonafide certificate through the portal.
Administration	<p>The administration of the college functions with e-governance system at different levels. Tally software is used for day-to-day functioning of the administration and for updating the inventory details of the college. Saral TDS was implemented from 2013 onwards for effective functioning of the administration. It is used for the preparation of Form 16, 16A and Uploading of E-TDS which is a requirement for complying with the provisions of IT Department.</p> <p>KnowledgePro software is used for several purposes for the efficient functioning of the administration right from admission process of students to academic progress, attendance monitoring and notification etc.</p>
Finance and Accounts	<p>Tally software was installed in 2004. Tally software is used for data reliability and security, easy payroll management, managing commercial transactions effectively and efficiently. The college uses Tally software ERP 9 which helps the transparent functioning of finance and accounts sections. Saral TDS was implemented from 2013. Saral TDS is the software for electronic filing of TDS returns as per the provisions of Income Tax Act. It is used for the calculation of TDS for the staff and vendors. It calculates the correct tax applicable for the employee and automatically deducts the TDS from the salary efficiently.</p>
Student Admission and Support	<ul style="list-style-type: none"> • Availability of e-prospectus and intimation of admission open on the website. • Availability of applications online. • Data entry to save the students' details. • E-admission has been implemented from April 2017 onwards. • Career counseling is done through telephone talk, e-mailing, WhatsApp, skype and facebook. This has facilitated to guide the parents and students staying far away in other states and other countries. • Fees is remitted through NEFT. • Online application screening for the eligibility of the students. • Shortlisted students are informed through mail /phone regarding interview. • The orientation programme

for the first-year students is informed through message alert.

Examination

The examination section is well-equipped with systems, internet facility and ICT tools these are necessary for easy processing of various examination processes. KnowledgePro software platform is used by the examination section. e-functions of the examination cells:

- Bar coding system for answer scripts.
- Entering of CIA marks, attendance through staff portal using Knowledge Pro software.
- Question paper setting, receiving and communicating to the examiners through e-mails.
- Students can access the attendance, shortage of attendance, online marks card and hall tickets are made accessible through student portal through login with their unique ID and password with Knowledge Pro.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
161	161	78	78

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Financial Aid, Refreshment, Token of appreciation, Recreational trips for all staff, Completion of 25 years of Service, Faculty enhancement programmes, Parking facility, Medical facilities, Vending machine, Staff Lounge, Free Wi-Fi Access to staff, Gymnasium, Meditation room/ Inter-faith room, Food-court, Snack Vending Machine	Financial Aid, Uniforms, Refreshment, Token of appreciation, Completion of 25 years of Service, Recreational trips for all staff, Faculty enhancement programmes, Parking facility, Medical facilities, Vending machine, Free Wi-Fi Access to staff, Gymnasium, Meditation room/ Inter-faith room, Food-court, Snack Vending Machine	Mentor - mentee System, Book bank facility, Library, digital library, photocopying and printing facilities, online database access, question bank and remote access facilities, Parking facility, Medical facilities, Vending machine, Gymnasium, Meditation room/ Inter-faith room, Food-court, Snack Vending Machine, Counselling

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

To ensure transparency, accountability and maintain the highest degree of integrity the college conducts internal and external audits regularly. Internal Audit: The Governing Body of the Institution, The Finance Team of the Society, Head of the Institution, Finance Committee of the college and the Administrator are the authorities in charge of the financial management of the college. The internal financial Audits are conducted by a certified chartered Accountant firm M/s Phillips Co. on interim and annual basis. The audit is conducted in accordance with the general auditing standards of India. The duly certified Audited statements and the utilization certificates are submitted to the UGC for the grants received from them. In addition to this, during every financial year, the Finance Team of our Educational Society, nominated by the Governing Body, visits the college for physical verification of Accounts and respective documents pertaining to financial transactions. External Audit: Periodical external audit of accounts are conducted by the Department of Collegiate Education, Government of Karnataka and also by the Accountant General. Adhering to the audit report, the observations and objections raised by the Audit Teams are discussed, clarified, reviewed by those in charge of the financial management of the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
View File		

6.4.3 – Total corpus fund generated

369700

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Mentor - Parent Meeting once in a year 2. Feedback and suggestions to curriculum is kept open for discussion from parents as stakeholders 3. Participation of parents in various programmes like Orientation day for first degree students, College day and Students day.

6.5.3 – Development programmes for support staff (at least three)

1. Menstrual Hygiene 2. Alcoholism and De-addiction

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. New Courses/Programmes 2. Networking and Collaboration 3. Green Initiatives 4. Strengthened Infrastructure 5. Research Activities - Ph. D Programmes

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
AYURVEDA AND WOMEN	11/07/2019	11/07/2019	150	Nil
ROLE OF WOMEN ENTREPRENEURS	21/08/2019	21/08/2019	90	Nil
ISSUES AND CHALLENGES FACED BY TRANSGENDER	22/08/2019	22/08/2019	120	Nil
BREAST CANCER	14/10/2019	14/10/2019	250	Nil

AWARENESS				
SEXUAL HARASSMENT OF WOMEN AT WORKPLACE	18/10/2019	18/10/2019	260	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
13.05

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Provision for lift	Yes	4
Ramp/Rails	Yes	4
Braille Software/facilities	Yes	4
Rest Rooms	Yes	4
Scribes for examination	Yes	4
Special skill development for differently abled students	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
On the right track	10/06/2019	The value education classes include topics such as cooperation, goal setting, good will, creativity and leadership etc which impart human values and professional ethics among the students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Solid Waste Management - The institution takes all measures required to guarantee that the campus is free of plastic and other items that harm the environment. The organic waste including dry and decomposing leaves, grass clippings, vegetable, fruit peels, and food waste from the hostel and canteen are collected periodically and are decomposed using *Eudrilus eugeniae* and *Eisenia fetida*, two composting species of earthworms. The nutrient-rich compost is used in the college garden and also sold under the trade name- 'Vermifresh', to staff and students of the college at a nominal price. Incinerators are installed in washrooms for safe and hygienic disposal of napkins.

Biomedical Waste Management - The contaminated cotton material with bacterial and fungal cultures, cotton swabs, blood-stained cotton specimens were incinerated in separate container. Used and contaminated culture plates and tubes were sterilized by autoclave. The sharp and contaminated objects used in experiments such as needles, razor, broken glass pieces were packaged separately and disposed once in the month.

E - waste Management - All non-working electronic waste such as CPUs, hard disks, laboratory equipment scrap is sent to the market for sale. All E-waste such as old mobiles, CDs, DVDs and batteries are collected by the NGO SAAHAS.

Waste Recycling System - Paper recycling was conceived to instill in students a concern for the environment. Recycled paper is used for poster making. Students make a conscious effort to recycle paper and promote recycled paper.

Ban on use of Plastic - Students are encouraged to carry their own steel water bottles and lunch boxes. Our canteen is encouraged to use steel cups and plates for serving food. Eco-friendly paper bags are used instead of plastic bags. Ecell organises exhibitions and sale of eco-friendly products.

Rain water harvesting - Rain water harvesting system has been introduced to increase water resources. The immense volume of rain water from the rooftops is collected. Roof tops of the auditorium, hostel, post graduate centre, administrative block, central degree block structures collect the rainwater and it is piped down to the four recharge wells. Rain water harvesting has replenished the ground water level. The dependence on outside water tankers was considerably reduced with this green initiative. Though many bore wells in and around Koramangala have gone dry, the rain water harvesting facility and the ample green cover of the college has made the campus water sufficient to a great extent. The institution also creates awareness among students to conserve water and to preserve it for future generations. Students are encouraged to use water judiciously.

Landscaping - JNC has a garden and green cover covering up to 45 of the total area of the campus. The college campus measures around 9.5 acres i.e., 38,445.1sq.m out of which nearly 4.275 acres i.e., 17,300.31sq.m. is under green cover. "Sanjeevini" is a medicinal garden that is setup and maintained by the Department of Botany. The garden includes therapeutically important medicinal plants from traditional systems of medicine like Ayurveda, Siddha and Unani. This includes plants such as *Vitexnegundo*, *Ocimum sanctum*, *Coleus forskholii*, etc.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title: For the community, by the community 2.Objectives of the Practice Keeping in mind the need to sensitise people towards the predicament of the abandoned and less fortunate in the society, various outreach activities have

been regularly organized in the college. 3. The Context The primary motivation was the realization that we live in a society marred with narrow insular prejudices and unequal opportunities. However, true to the vision of the college which includes 'service' and 'relevance', we have never turned a blind eye to the ones who are in dire need of assistance. 4. The Practice The college has always encouraged the students to be morally upright and socially responsible young people. From time to time, donations to the needy in the form of food rations, clothes, school stationery etc have been provided. The NSS unit of the college has also undertaken visits to nearby slums in an attempt to educate underprivileged children. Though it was a daunting task, our students have truly let their light shine through their selfless acts of service. High school children have been taught grammar, basic spoken English and overall language competency in order to enable them to perform better in academics as well as gear up for the job market. 5. Evidence A tangible difference could be observed in the living conditions as well as the outlook towards life in the nearby slum areas of the college. They appear to possess confidence and positivity along with hope to tackle the difficulties that are inherently part of life. There has been a slow but steady improvement in the academic performance of the children as they are now more invested in their studies and expanding their horizons. Title of the Practice: CURRICULUM DESIGN AND CURRICULUM EXTENSION OF EXCELLENCE IN HIGHER EDUCATION, EMPLOYABILITY AND ENTREPRENEURSHIP 2.Objectives of the practice The fast-paced nature of today's world allows for no complacency with continuous developments in every discipline. It is important to ensure a smooth transition from a degree course to higher education, and professional excellence. This is made possible through: Ensuring students have cutting-edge knowledge by incorporating new, contemporary topics into the syllabus Encouraging students to develop skill sets required in today's world and engage with new developments A curriculum that is designed to balance academic and industry needs and prepare students to pursue higher education Research that enhances students analytical and creative thinking 3. The Context The constant changes in the various subjects, new areas of study/interest and the evolving nature of the job market make it imperative for an educational institution to ensure that all of these are seamlessly incorporated into the curriculum. It is done also through curriculum extension activities of the department that make learning fun and meaningful. The student body at JNC is heterogeneous in nature. Some are academic and research oriented, some job oriented, wanting skill based knowledge and many who are satisfied with a basic degree. The challenge in curriculum design is to address all these categories of students and achieve a fine balance between core areas of knowledge with excellence in higher education and fulfilling market needs. The incorporation of new developments in the subject, sensitivity to the changing job-market scenario is catered to in curriculum design and development. 4. The Practice Review of syllabus in all subjects through BOS meetings happens every year. The syllabus is updated every four years. All departments have members of industry on their board. The first and second year syllabi focus on the core areas of the chosen subjects while in the third year the curriculum focuses on innovative, industry related syllabi and new areas of study. Departments also have extension activities that ensure a student-centric approach to learning in a more relaxed and fun-filled atmosphere. Various departments ensure that students take up internships to have an experiential understanding on how the industry works. Skill-based papers, specific components in the syllabi, short term courses and departmental activities are all incorporated to meet current needs of students, and job market requirements. 5. Evidences of Success The paradigm shift in curriculum has received warm commendation from all the departments Board (BOS) members who are often university professors and industry experts. There has also been a steady increase in the number of our students who pursue their higher studies in universities in India and abroad. Students find employment in many sectors with

ease. The Placement Cell of the College has tie-ups with several companies in IT, Non-IT, Business Processing and Outsourcing (BPO), Knowledge Process Outsourcing (KPO), Banks, and Multinational firms. An indication of the success of the job-oriented curriculum is the placement statistics. Our students have been placed in prestigious companies such as Infosys, Goldman Sachs, KPMG, Deloitte to name a few. The students who require training to clear the on-campus recruitment drive take special classes to fine tune themselves for the selection process and 70 - 80 success rate is recorded. Some of the other students take up higher studies. 6. Problems Encountered and Resources Required Development of curriculum must match the changing nature of the domain and the market. In addition we were faced with the challenge of making the syllabus student friendly. The fluid contexts of higher education and industry requirements were a challenge. New areas of study are part of higher education today. The corporate world has substituted qualifications with skill sets. The curriculum design requires reaching out to industries and employers and consult them. The next hurdle was to ensure that teachers had the required skills. The paradigm shift was at first met with some resistance. Teachers were asked to change teaching strategies and age-old components were replaced with newer ones. Teachers had to learn before teaching. This resistance, over time, gave way to understanding and acceptance. Care was taken to ensure that the scope of the syllabus was within the capability of young students and did not stress them.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://jyotinivas.org/best_practices.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Jyoti Nivas College Autonomous is the only institution for women in Karnataka with the title College of Excellence awarded in 2014. The main focus of the institution is to render quality affordable education committed to the upliftment of the marginalized and also to make higher education inclusive. JNC is also dedicated to nurturing socially responsible future leaders. Institutional Social Responsibility towards the underprivileged is one distinctive feature of JNC. This is in keeping with the vision of the college which is "Communion, Excellence, Service, Relevance" and its mission to turn out intellectually enlightened, morally upright, spiritually oriented, socially committed and emotionally balanced young women. Institutional Social Responsibility is achieved through two fundamental processes: at the management level and at the student level. • JNC has always endeavored to bring the marginalized namely the socially and economically challenged as well as the physically and visually challenged students to the mainstream. The services provided under this project titled "Sunanda" are: • Formation of Women Self Help Group • Job Oriented Courses such as Computer Fundamentals, tailoring and embroidery • Capacity building trainings About 10 of students of the institution come from low socioeconomic background and are first generation learners. Financial assistance is provided in the form midday meal schemes, clothing and books. The institution reached out to all those families in the neighborhood who were affected by financial crisis during the pandemic in April 2020. It continued thereafter. • To sensitise the students about the relationship between an individual and the society, each student should engage in a minimum of 30hrs of social service initiatives. • The student community is encouraged to help the victims of natural disasters by donating cash, clothes and other essentials. The alumni are encouraged to share their knowledge the needy. Social Immersion Committee organized "Vastra Dhan Mahadgan" to collect

clothes to donate to the poor. • The volunteers of the Women's Cell took an initiative to sensitise the students on population growth on World Population Day. • The volunteers of AICUF rendered their services to the differently abled children, the mentally challenged, the visually impaired and physically challenged. • Environmental sustainable initiatives and lectures enable students to realise the importance of reusing and recycling .The students partake of these programmes to understand that each individual has an obligation to act for the community at large to maintain the delicate balance between economy and ecosystems. • The Social Immersion Committee of the Institution aims to implement a plastic-free campus. Towards this students have been asked to get their cups in lieu of the paper cup supplied by the outsourced coffee/tea vendor. Volunteers participated in a colloquium on waste management conducted by Bangalore University to learn more about Reduce, Recycle and Reuse. • The tree plantation drive also enabled the students to make a contribution to the environment by increasing the green cover. To inculcate the idea of Reuse and Recycle the E-cell volunteers undertook the manufacture and sale of eco-friendly cloth bags, notebooks made from unused answer booklets.

Provide the weblink of the institution

<https://jyotinivas.org/>

8.Future Plans of Actions for Next Academic Year

Since its inception, Jyoti Nivas College Autonomous has grown in strength and crossed many significant milestones. Its commitment to promoting higher education for women and its contribution of trained and talented women to the society has resulted in the institution receiving many awards. Jyoti Nivas College Autonomous prepares its students to live a fulfilling life that combines the essence of Indian culture with a world that is rapidly being engulfed by science and technology. The institution nurtures the students' academic potential and encourages the development of innovative thinking. Vocational courses and components of all courses cater to the needs of the job market. To enhance the quality of education imparted and to inculcate social responsibility among the faculty and students we propose the following initiatives for the coming academic year: • External Academic Audit and Inter department Academic Audit • Upgraded, tailor made software for documentation • Integrated Outreach programme under the aegis of IQAC • Improve National Level Ranking • Become Trendsetters in Leadership Training • Achieve the status of a University